**Weekly Faculty PLT Meeting Record:**

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| Date of Meeting:  |  |
| Term: |  |
| Faculty: |  |
| Attendance:  |  |
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Possible Discussion Points:

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| Formative AssessmentData analysisIntervention StrategiesCritically reflect upon what is and isn’t workingPLT Term Plan implementationPlanning Matrix and Tracking Success |

PLT Coordinator: