

*This should be completed at least 1 week prior to the beginning of the Unit

Pre-Unit Get CLEAR Protocol	
Description	Priority Conversations
C: Create Collective Understanding	<ul style="list-style-type: none"> -Quickly review the overall purpose of the unit -Quickly ensure that team members know which priority standards are being assessed in the unit. -Agree on what each learning target looks like instructionally. -Review unit resources to connect teaching and learning to the standards. (ReadyGen, Bridges, colorful docs) -Quickly review rubrics to ensure consistency of mastery/proficiency expectations for unit priority standards.
L: Look at the Calendar and devise initial Instructional Plan	<p>Determine why, what, and WHEN for the following:</p> <ul style="list-style-type: none"> -Unit Assessments (mid-unit CFAs, end-of-unit assessments, etc.) -Data conversations and evidence-based instructional planning -Unobtrusive assessment (how will we incorporate this?) <ul style="list-style-type: none"> -Review the initial instructional plan pacing -Remind each other of the purpose of FLEX days (to go deeper into the priority standards using the evidence of student learning) -Agree on homework assignments for the unit.
E: Examine Assessment Administration and Attitude	<ul style="list-style-type: none"> -Review the plan for test administration to ensure consistency. -Decide how we will model a positive attitude regarding assessment so that students feel empowered and motivated. -Decide how we will communicate high expectations for ALL students no matter what.
A: Anticipate instructional planning/student needs and student involvement	<ul style="list-style-type: none"> -Review the unit assessment to get clear about what is expected of students (take the assessment or review it carefully as a team). -Based on what we know about each of our students and what is expected on the assessment, discuss where we think students will struggle most. -Decide on the necessary scaffolds for instruction based on individual student needs while still keeping expectations high and allowing students to productively struggle.
R: Review and Reflect on Overall Discussions and Commitments	<ul style="list-style-type: none"> -Review overall ideas discussed and next steps for each category of the protocol (C, L, E, A, R) -Commit to revisit the ideas discussed to determine what worked well and what we may want to change. -Clarify anything that still is unclear. <p>Optional Discussions:</p> <ul style="list-style-type: none"> -Discuss how we will involve students in the assessment process through goal-setting, feedback loops, etc..

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