**Grade Level/Cross Grade Level**

**Curriculum/Data Strategies & Planning Meetings**

**Grade Level Team(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Designated Tasks:**

Facilitator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notetaker: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time Keeper: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Signature/Sign-In** | **Time In** | **Time Out** |
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**Agenda**

 **Strategies That Worked Challenges**

**Grade Level/Cross Grade Level Curriculum & Planning Meeting Notes**

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Planning Meeting Notes continued – page 2

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**Follow-Up on previous Next Steps/Agreements**

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| --- | --- |
| **Actions completed from previous Next Step/Agreements** | **Results/Reflection** |
|  |  |

**Next Steps/Agreements:**

|  |  |  |
| --- | --- | --- |
| **Actions:** | **Who’s Responsible** | **Completion Date** |
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