

2022/2023 Rolling Ridge Elementary Professional Learning Community Team and Unit Commitments

Schoolwide PLC Commitments (by the end of...)

Purpose: (1) Establish reciprocal accountability for improving student learning and (2) guide school wide improvement process

By the end of

1. The **2nd** week of school, we will present our team norms and accountability protocols.
2. The **3rd** week of school, we will present our team SMART goals for our first unit.
3. The **3rd** week of school, we will have our list of "I can" statements for our essential standards for at least one upcoming unit.
4. The **4th** week of school, we will administer our first common formative assessment.
5. The **5th** week of school, we will present our analysis of the results from the common formative assessment, using a data analysis protocol which includes your team's response to the data (action plan).
6. The **13th** week and the **25th** week we will formally evaluate our norms and protocols (team needs to revise meeting norms and data analysis protocols if they are not effective).

Unit by Unit [Repeat Process]

Purpose: Improve student learning, student by student, skill by skill

- Establish a SMART goal for essential standard(s)
- Identify essential standards within the unit
 - Write/review learning targets (*I can* statements) for the essential standards
- Create common formative assessments for learning targets that are hard to teach, hard to Learn , and worth the intervention
- Design instruction
 - Plan for student engagement
 - Design checks for understanding aligned to the learning targets and provide feedback to students
- Build in additional time and support aligned to the learning target(s) with checks for understanding and feedback to students
- Administer common formative assessment (CFA)
 - Come to the team meeting prepared to discuss what the students have learned based on the checks for understanding and/or data/student work
- Examine data and/or student work using a data analysis protocol
 - Team written reflection (to remember for later)
- Apply interventions around the learning targets and extensions beyond the essential standards
 - Administer 2nd version of the CFA to students who required interventions
 - The team may intentionally choose not to apply interventions immediately as this could be spiraled back in an upcoming unit; this needs to be an intentional choice
- Administer summative assessment, if needed
- Score and analyze the summative assessment using a data analysis protocol
 - Team written reflection (to remember for later)
- Review SMART goal
- Repeat

Next Steps

1. Who/When/How will we share Team Commitments?

At the September 9th Staff Meeting

- 1) Share the Timeline for Implementation – *Tracy McCain*
- 2) Share that we only have a Common Formative Assessment IF – *Breanna Brown*
 - a. The Essential Standard is Hard to Teach
 - b. The Essential Standard is Hard to Learn
 - c. The Essential Standard is Worth the time to assess.
- 3) We have 2 areas of focus for PLC. There is NOTHING NEW. – *Leonor Beardern*
 - a. #6 on the Yellow Sheet: Analyze CFA Data using a data Protocol, by student and learning target
 - b. #8 on the Yellow Sheet: Collectively respond with intervention and extension for the learning targets with Tier1 Instruction and Tier 2 Intervention

2. What is one anticipated challenge in honoring the team commitments in your grade level/department PLCs?
What are some viable solutions for each of these challenges?

RESOURCES are needed for Intervention and Extension

- 1) Locate resources for Intervention and Extension in math and language arts. – *Andrea Baker*
 - a. Intervention: Khan Academy, Math Antics...
 - b. Extension SVMl, GATE Icons, Error Analysis...
- 2) Save resources in the Rolling Ridge Teachers Google Drive.

Need to Stay on track during PLC meetings

- 1) Post Norms and review at beginning of the meeting.
- 2) Have a time keeper or norm monitor
- 3) Have accountability protocols: signal
- 4) Have an agenda
- 5) Parking Lot for topics outside the agenda