

2022/2023 Team and Unit Commitments

Cal Aero K-8

Schoolwide PLC Commitments (by the end of...)

Purpose: (1) Establish reciprocal accountability for improving student learning and (2) guide school wide improvement process

By the end of

1. The _____ week of school, we will present our team norms and accountability protocols.
2. The _____ week of school, we will present our team SMART goals for our first unit.
3. The _____ week of school, we will have our list of "I can" statements for our essential standards for at least one upcoming unit.
4. The _____ week of school, we will administer our first common formative assessment.
5. The _____ week of school, we will present our analysis of the results from the common formative assessment, using a data analysis protocol which includes your team's response to the data (action plan).
6. The _____ week and the _____ week we will formally evaluate our norms and protocols (team needs to revise meeting norms and data analysis protocols if they are not effective).

Unit by Unit [Repeat Process]

Purpose: Improve student learning, student by student, skill by skill

- Establish a SMART goal for essential standard(s)
- Identify essential standards within the unit
 - Write/review learning targets (*I can* statements) for the essential standards
- Create common formative assessments for learning targets that are hard to teach, hard to Learn, and worth the intervention
- Design instruction
 - Plan for student engagement
 - Design checks for understanding aligned to the learning targets and provide feedback to students
- Build in additional time and support aligned to the learning target(s) with checks for understanding and feedback to students
- Administer common formative assessment (CFA)
 - Come to the team meeting prepared to discuss what the students have learned based on the checks for understanding and/or data/student work
- Examine data and/or student work using a data analysis protocol
 - Team written reflection (to remember for later)
- Apply interventions around the learning targets and extensions beyond the essential standards
 - Administer 2nd version of the CFA to students who required interventions
 - The team may intentionally choose not to apply interventions immediately as this could be spiraled back in an upcoming unit; this needs to be an intentional choice
- Administer summative assessment, if needed
- Score and analyze the summative assessment using a data analysis protocol
 - Team written reflection (to remember for later)
- Review SMART goal
- Repeat

