

## Systems and Procedures

3 messages

**Darah Bennett** <darah.bennett@pearidgek12.com> To: Ashley Williams <awilliams@bentonvillek12.org> Tue, Jun 6, 2023 at 1:50 PM

Hey Ashely,

My goal for next year is to produce "systems and procedures" for my building. I was wondering if you would mind sharing with me ya'lls systems for RTI, intervention time, guidance groups etc. I am looking for a few examples for my guiding coalition to use to create ours.

Thanks!

"Ensure the growth of every child at high levels"



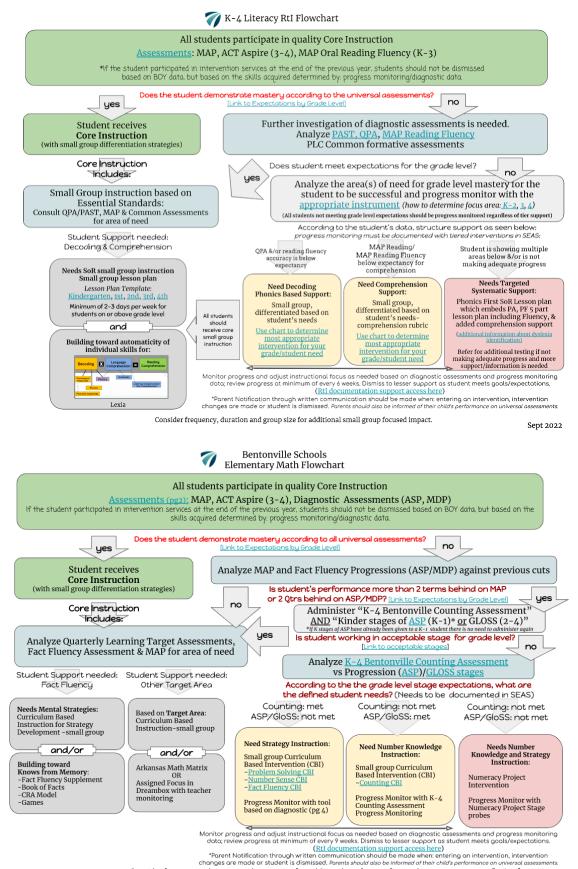
**Darah Bennett** Principal Pea Ridge Primary School

Ashley Williams <awilliams@bentonvillek12.org> To: Darah Bennett <darah.bennett@pearidgek12.com> Wed, Jun 7, 2023 at 11:14 AM

Sure! We have a committee that looks at systems across the building. This system document was put into place prior to opening our doors in 2019. We used a modified version for parents during covid - with all the things parents need to know and help put their minds at ease.

The counselor/guidance information is in this document; however, our approach to RTI is not. We create a master schedule so that our core time and intervention blocks are protected. As for RTI, we look at multiple pieces of data and use a flow chart created by the district. See below.

Reach out if you need help or have questions.



Consider frequency, duration and group size for additional small group focused impact. September 2022



**Ashley Williams** Principal

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ESE Building Systems Checklist 2022-2023.pdf

**Darah Bennett** <darah.bennett@pearidgek12.com> To: Ashley Williams <awilliams@bentonvillek12.org>

Thu, Jun 8, 2023 at 7:58 AM

Thank you, Ashley! This is very helpful. [Quoted text hidden]