

# 8-1-17 FMS LIBRARY

## Roles

Facilitator-Houf

Minutes-Moebes

Norm Minder- Windmann

Time Keeper- Cathey

## FMS Norms

- *Begin and end on time*
- *Presume positive intentions with an open mind*
- *Speak and act professionally with respect*
- *Be constructive & goal oriented*
- *Actively participate and focus on agenda*
- *Be engaged, empower others and educate yourself!*
- *Norms of Collaboration*

<b>Agenda Items</b>	<b>Who's Responsible</b>	<b>Minutes</b>
<b>Norms</b>	Windmann	Completed
<b>Celebrations</b>	All	EH: Is here and well! EC: HY is babysitting Cathey kids! LS: Vacation from family TA: 5 weeks at the beach/visual learning book finished StHo: beginning of school KC: Personal growth MP: school starts soon! Done as a S for a month! BM: healthy kids BW: great trip to AZ/new car BH: ready for the new year
<b>First Day's Plans</b>	Beth-Share what's been done already	Staff PD: <ul style="list-style-type: none"> <li>● Every PD Day this year will have a focus on curriculum.</li> </ul> First Days <a href="https://docs.google.com/a/fulton58.org/document/d/1LccM877FlzGjFt1_6rzEqYuAosas3-YSctbc0J8X5RE/edit?usp=sharing">https://docs.google.com/a/fulton58.org/document/d/1LccM877FlzGjFt1_6rzEqYuAosas3-YSctbc0J8X5RE/edit?usp=sharing</a> <ul style="list-style-type: none"> <li>● Reviewed staff schedule for first days.</li> <li>● Organizational discussion for first full staff days.               <ul style="list-style-type: none"> <li>○ 8/11: 1 hour meet and greet/House system intro.</li> <li>○ 8/11 and 8/14: grill/food set up for families. SH and MP bringing canopies. Asking custodians to run the grill.</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>TEAM will be on Wednesdays this year (posted in Book of FMS)</li> <li>Focus Teams: FCI, Academic, PBIS: BH will send out interest survey for teachers to indicate Focus Team preferences.</li> </ul>
<b>Book of FMS-Review and Go Over</b>	All	<ul style="list-style-type: none"> <li>“List of go to people” - Kris &amp; Lucy</li> <li>PBIS Handbook</li> <li>How to get a sub/subplan expectations (good subplan vs bad subplan) - Moebes</li> <li>Expectations of things that should be posted in your classroom/emergency procedures</li> <li>Reporting of student reports</li> <li>ISS procedures</li> <li>Duties/Expectations - Alexander</li> <li>TEAM/Common Plan expectations-Alexander</li> <li>Curriculum supports - Windmann</li> <li>Content Non-Negotiables/Common Practices (each core content will complete this)</li> <li>Learning target information/expectations - HOOK BOARDS</li> <li>Unspoken Expectations - Cathey</li> <li>504/IEP expectations and accommodation pages-MEG/SH</li> <li>**Discussion of all, additions/changes made in The Book of FMS.</li> </ul>
<b>Mission/Vision/Collective Commitments Continued--&gt;our why</b>	All	Please review the ones that were posted for school and be ready to condense.
<b>School Goals for 2017-2018-how do we want to kick this off? I’m thinking this is Sept PD day focus?</b>	All	Team agrees that “laser focus” goals for ELA, Math, and Sci. are better for all. Teams will meet in dept. to determine ELO’s that are showing up in STAR to make a goal for it to report in August.
<b>PBIS Action Planning</b>	All (Erica Facilitate)	<a href="#">PBIS Action Plan Specific Feedback</a>  4:1 - Classroom vs Referrals Minor Tracking System Positive Referral Competition

		<a href="#">PBIS Action Plan</a>
<b>Foundation of PLC at FMS: Meeting expectations and first weeks of school (Collab vs Co-blab)</b>	All	<ul style="list-style-type: none"><li>● Team Builders</li><li>● Roles</li><li>● Norms</li><li>● Lead Team Member</li><li>● Reading 504 and IEP forms</li></ul> <p>Every team has their own Google Classroom Feedback form.</p>
<b>Next Meeting Agenda</b>		<ul style="list-style-type: none"><li>● Madonna' father passed away; need to get a card for her.</li></ul>