## Steps for Meaningful Use of RTI Time

These are the steps to consider when developing your RTI time. Remember that RTI works only when students are invested in this process. Sharing the learning targets / objectives and being *insanely clear* about what students need to know is necessary. If we follow the steps below, we can guarantee that the time used for RTI will be valuable for both teachers and students.

 $\stackrel{\checkmark}{1}$ 

- I have identified a clear learning target for the lesson / unit.
- The learning target / objective has been shared with all students. "This
  is what you need to know..."

**2** 

- I created and administered a formative assessmnet based on the learning target.
- Students were given the opportunity to reflect on their own results.

3

• I have used the results of my formative assessment to identify all students who did not meet the learning target.

## **Processing Times**

These are the deadlines for teachers to turn in their highlighted rosters and/or student lists for planned RTI sessions. The trays are located in the Staff Room just to the left when you enter from the 300 side. Since we are still making lists each week, there is a lead time of at least 2 full school days. Please refer to the table below for a quick reference of these deadlines.

| Day of RTI                     | Monday    | Tuesday  | Thursday | Friday  |
|--------------------------------|-----------|----------|----------|---------|
| Submit Roster<br>by End of day | Wednesday | Thursday | Monday   | Tuesday |

## **Overflow Locations for RTI**

| JFK Library | 200's, 400's, and 500's |  |  |
|-------------|-------------------------|--|--|
| Round Room  | 100's                   |  |  |
| Cafeteria   | 300's and PE            |  |  |