

PLT Meeting Agenda

ORCHARD FARM ELC

Norms	Mission	Vision	Collective Commitments	Corollary Questions
<p><i>Start and end on time</i></p> <p><i>Professional Courtesy/Actively participate</i></p> <p><i>Refrain from side talk</i></p> <p><i>Prepare an agenda/have agenda with you</i></p> <p><i>Take turns/ respect others' opinions</i></p>	<p><i>The Orchard Farm Early Learning Center will guarantee a supportive, safe, and engaging environment in which all students learn at high levels.</i></p>	<p><i>The vision of the Orchard Farm Early Learning Center is to create an organization based on respect for all individuals regardless of abilities and/or financial capacity and to serve as a model for other preschool programs.</i></p>	<p><i>We are committed to researching and implementing evidence-based instructional strategies in order to ensure student growth for each child.</i></p>	<p><i>-What do we want our students to know, understand, and be able to do?</i></p> <p><i>-How will we know when they have learned it?</i></p> <p><i>-How will we respond when some students have not learned it?</i></p> <p><i>-How will we respond when some students have learned it?</i></p>

Roles	
Facilitator	Molly/Jessica
Time Keeper	Erin
Resource Manager	Molly/Jessica/Shelly
Recorder	Emily
Norms	Tara
Summarizer	Molly/Jessica/Shelly

Important Links: b

Social-Emotional Unwrapping Documents [Folder](#)

Agenda Items

Date	Facilitator	Topics to Be discussed/time duration	Action Item
3/17/23	Molly/Jessica	<p>8:00-8:30 AM</p> <p>ALL STAFF:</p> <p>**Icebreaker (Jessica/Molly): What are you doing for Spring Break?!</p> <p>**Housekeeping (Kari):</p> <ul style="list-style-type: none">-Para Meeting-Para evals due today-Materials/Supplies-Surveys (PD surveys) <p>8:30-9:30 AM</p> <p>**BREAKING OUT IN TWO GROUPS:</p> <p><i>ECSE Teachers:</i></p> <p>Newsletter Creation for themes- Ashley</p> <p>PLC Story Proofreading and Edit Suggestions- Lauren and Tara</p> <p>PLC Story Linking- Erin and Shelly</p>	

		<p>Progress Notes (Links and Learning to Learn) Conversion Template- Emily</p> <p>Finish up Kindergarten Class List Grid- Molly</p> <p>Professional Development Logs- Devon</p> <p>Full-Day Teachers and Stephanie:</p> <p>-Full-Day Class List</p> <p>9:30- 9:45</p> <p>-Break</p> <p>9:45- 10:00</p> <p>-Check over Full Day Class List as a group</p> <p>10:00- 10:30</p> <p>-Check over Kindergarten Class List as a group</p> <p>10:30-10:40</p> <p>-Break</p> <p>10:40-11:30</p> <p>-Social/Emotional Check in</p> <p>-Unwrapping Documents- 11.A.3 and 11.B.1</p> <p>-Plan moving forward</p> <p>11:30-2:30</p> <p>Working Lunch and Work on Your Own</p>	

