**Fallsmead Pre-Service Meeting**

Wednesday, August 23, 2017

8:30 a.m. - 4:00 p.m.

**Outcomes**

By the end of the meeting we will have:

* Enjoyed a team-building activity;
* Revisited and reflected upon our Mission and Vision;
* Heard Dr. Smith’s welcome message;
* Explored the values and importance of a Professional Learning Community;
* Reviewed new Master Schedule
* **\*\*\* Please Bring a Chromebook or your laptop to the meeting**

**Agenda**

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| **Time** | **Topic** | **Facilitator** | **Notes** |
| 8:30-9:00 | **Welcome Back Breakfast!** |  |  |
| 9:00-10:00 | Introductions:   * Jessica (Jessie) Kidd (K) * Emily Carlson (5th) * Audra O’Neil (RS)   Week Agenda Review | Roni  Aara |  |
| 10:00-4:00 | Unpack and Work in Rooms/lunch on own |  |  |

* **Teachers work in classrooms for the remainder of the day.**

**Fallsmead Pre-Service Meeting**

Thursday, August 24, 2017

8:30 a.m.- 4:00 p.m.

**Outcomes**

By the end of the meeting we will have:

* MCEA meeting
* Collaborated with your team

**Agenda**

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| **Time** | **Topic** | **Facilitator** | **Notes** |
| 8:30-4:00 | **Team Meetings/Work in Rooms** |  |  |
| 11:00 | **MCEA 10 minute meeting** |  |  |

**Fallsmead Pre-Service Meeting**

Friday, August 25, 2017

9:00 a.m.-4:00 p.m.

**Outcomes**

By the end of the meeting we will have:

* Enjoyed a team-building activity;
* Revisited and reflected upon our Mission and Vision;
* Explored the values and importance of a Professional Learning Community;
* **\*\*\* Please Bring a Chromebook or your laptop to the meeting**

**Agenda**

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| **Time** | **Topic** | **Facilitator** | **Notes** |
| 9:00-9:30 | Agenda Review | Audra  Roni |  |
| 9:30-10:00 | Vision/Mission Review  [Dr. Smith Video](https://www.youtube.com/watch?v=NBNk6TjpEvw&feature=youtu.be) (from EOL) | Heidi  Leadership team  Aara | Stickie Notes |
| 10:00-11:15 | [Building Professional Learning Communities](https://docs.google.com/a/mcpsmd.net/presentation/d/1zqADMdMsS-Ho_0RqWCKWzMLkvwN0CPDHpIjZQEQ3qPs/edit?usp=sharing)  [I Wish My Teacher Knew](https://www.youtube.com/watch?v=vjFe7zNY6ek) video | Sandy  Roni | Powerpoint  Handouts |
| 11:15-4:00 | Team Collaboration/room set up | Staff |  |

**Fallsmead Pre-Service Meeting**

Monday, August 28, 2017

9:00 a.m. - 3:30 p.m.

**Outcomes**

By the end of the meeting we will have:

* Reviewed the new Evidence of Learning Framework and Calendar;
* Explored Spring 2017 data;
* Shared and edited the SIP and Action Plans;
* Learned about new Grading and Reporting Policy and examined new report cards;
* Participated in Junior Great Books Accelerated Reading Training.

**Agenda**

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| **Time** | **Topic** | **Facilitator** | **Notes** |
| 9:00-9:05 | Agenda Review | Amanda |  |
| 9:05-10:15 | School Data Review  School Improvement Planning   * Linkages chart * Action Plans   What is the one thing you feel your team can personally work on to put the Action Plan into play?  [PARCC and data & SIP](https://docs.google.com/a/mcpsmd.net/presentation/d/1BJkvIeRcEJDjzrxM2Smax5NrTe5uZvXqJh2P0gOm9rU/edit?usp=sharing)  [Fallsmead SIP and Action Plan](https://docs.google.com/a/mcpsmd.net/presentation/d/1K0xHiAcTguCn07yTyc9xuzZtkve0i7rtT9koBKIhuEg/edit?usp=sharing)  [Action Plan](https://docs.google.com/a/mcpsmd.net/document/d/1UxQDROlVt3WPiIbdwDr3d_OV6ZuT6xpqaubT4_idCps/edit?usp=sharing) | Roni  Aara  Sandy  Audra  Team Leaders | Linkages Chart  Action Plan  Data  -planning guide & questions to be used at collaborative planning as a guide/template  Action Plan Discussion:  -math vocab imp to have the same vocab terminology an`d def year to year  -formal JGB training: more training on critical thinking and discourse  -more shared/interactive writing & building of anchor charts  -homework: finding websites, resources for parents that help teach parents how-to math  -poverty heavily impacts learning of all races/ethnicities - brainstorm ways to aid poverty students: backpacks, pantry, increase language line usage etc. |
| 10:15-10:30 | Break |  |  |
| 10:30-11:30 | [Evidence of Learning Framework](https://docs.google.com/a/mcpsmd.net/presentation/d/1HzzUXZEqL2iGhU-_8weZYdEKCvRJ-rpW5f_ZYs_oQoM/edit?usp=sharing)  [Evidence of Learning Primary and Intermediate](https://drive.google.com/a/mcpsmd.net/file/d/0B5pKkg6NGiphUHBqQnNuS2pUcFU/view?usp=sharing)  [Connections to Planning](https://docs.google.com/a/mcpsmd.net/document/d/1mXlUT5jsMzpXk46LX3XUC5MkKyjC5YTKuYo3UXSL5nI/edit?usp=sharing) | Aara  Roni  Sandy | Framework  Framework Calendar  Testing Act 2017 |
| 11:30-12:30 | Lunch |  |  |
| 12:30-3:30 | AEI Junior Great Books Training | Audra  AEI Staff |  |

**Fallsmead Pre-Service Meeting**

Tuesday, August 29, 2017

9:00 a.m. - 4:00 p.m.

By the end of the meeting we will have:

* Learned about new Grading and Reporting policy and examined new report cards;
* Learned about and Explored Performance Matters;
* Planned Data “mining” with your team;
* Welcomed students to the new school year in their neighborhood!

**Agenda**

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| **Time** | **Topic** | **Facilitator** | **Notes** |
| 9:00-9:05 | Agenda Review | Sinead |  |
| 9:00-10:30 | [Grading and Reporting](https://docs.google.com/a/mcpsmd.net/presentation/d/1sg0dQP7yTT3kKaoYgOQy691CeE7MD-79Wm8XBiKEVCQ/edit?usp=sharing) | Sandy  Roni | links |
| 10:45-12:15 | [Cartoon](https://app.luminpdf.com/viewer/ZjXthgxTkjzoybaXB/share?sk=ef21d746-f3e2-4671-8fd8-b1b3ecdc56bb)  Performance Matters  Explore as Teams  [Team Data](https://docs.google.com/a/mcpsmd.net/document/d/119YQjoWlvOFbgugjZWWwSQsji7vB2GNkzYBhlGIMISw/edit?usp=sharing) | Aara | Links  Handouts |
| 12:15-12:45 | Lunch |  |  |
| 1:00-3:00 | Staff Bus Ride/Neighborhood Celebration!  **Or:**  Complete Online Requirements-  Register on PDO:   1. Building a Respectful Workplace 2. Creating a Safe and Respectful Environment for Students | All | Music  popsicles |

**Fallsmead Pre-Service Meeting**

Wednesday, August 30, 2017

8:30 a.m. - 4:00 p.m.

By the end of the meeting we will have:

* Welcomed our Supporting Services!;
* Continued our Exploration of Cultural Proficiency and Implicit Bias.

**Agenda**

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| **Time** | **Topic** | **Facilitator** | **Notes** |
| 8:30-9:00 | Welcome Back Supporting Service!!!  Breakfast courtesy of Leadership Team |  |  |
| 9:00-9:05 | Agenda Review  [Dr. Smith Welcome Back Video](http://www.montgomeryschoolsmd.org/staff/) | JoAnn |  |
| 9:00-12:00 | Cultural Proficiency and Implicit Bias Training | Roni  Aara  Sandy  Audra  Rebecca |  |
| 12:00-1:00 | Lunch on own |  |  |
| 1:00-4:00 | Room Set-Up/Prepare for Open House | All Staff |  |

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**Fallsmead Pre-Service Meeting**

Thursday, August 31, 2017

8:30 a.m. - 4:00 p.m.

By the end of the meeting we will have:

* Open House--Welcome our Falcons!
* Reviewed Emergency Preparedness;
* Prepared for school opening on September 5th.

**Agenda**

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| **Time** | **Topic** | **Facilitator** | **Notes** |
| 8:30 -11:00 | Room Set-Up for Open House | All |  |
| 11:00-12:00 | Open House | All |  |
| 1:00-2:00 | Emergency Preparedness Training | All Staff |  |
| 2:00-3:00 | Staff Meeting   * School Opening Assignments * Processes and Procedure updates and decisions | All Staff |  |

**Fallsmead Pre-Service Meeting**

Friday, September 1, 2017

Supporting Services: Meeting- 9:00- 11:00 a.m.

**Outcomes**

By the end of the meeting we will have:

* Discussed our SIP and Instructional focus for the year;
* Heard Required Central Office Training
* Discussed updates from Fallsmead in Review

**Agenda**

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| **Time** | **Topic** | **Facilitator** | **Notes** |
| 8:30-8:35 | Agenda Review | Roni |  |
| 8:35-9:00 | Supporting Services Staff Meeting   * Tentative Schedules and Duties * SIP and Instructional Focus * Office Referrals, Health Room Referrals |  |  |
| 9:00-12:30 | Required On-line Compliance Training   * Suicide Prevention * Preventing, Recognizing and Reporting Child Abuse * Bullying and Gang Prevention * Employee Code of Conduct * Gender Identity |  |  |