

Dear PLC Teams,

Within the next two weeks, please have a conversation about student performance of your grade level. Please rely on your CFA data over the past couple months to identify students of concern at either Tier 2 or Tier 2 and 3. This will help me develop a school wide view of students of concern.

1. Review the Tier 2 and 3 descriptions on the form so that the team has a common understanding of our definition of Tier 2 and 3. Think about student performance during the past 2 months as you fill out this form. If a student has needed some Tier 2 interventions and caught up easily, you do not need to include them on this form. I am seeking to identify those that require frequent or consistent interventions at the Tier 2 and 3 level and to know if they are making adequate progress.
2. Look at your previous CFA and summative data to identify students of concern across the grade level and complete the chart. I will share this information with our MTSS leadership team.
3. Review the note at the bottom of the chart regarding beginning a folder for students in Tier 2 or Tier 2 and 3. As you continue instruction, collect and save interventions, progress checks, CFAs and summative assessments in these students' folders.
4. Please give this form to Vicki when complete. Keep the intervention folders with the classroom teacher.

In addition, if you have ideas for how to improve on this form or an identification process, please let me know.

Love,

Vicki