



HMS Generals Spring 2018

Team Collaboration Outcomes

Our Mission: To prepare our students for success at Heritage High School through mastery of the middle school curriculum.

School SMART Goal: All students will demonstrate mastery of their coursework essential standards by the end of the 2018/2019 school year.

To achieve this goal, we agree to be “tight” about the following team outcomes:

Norms

- By January 5, teams will collaboratively create/revise their team meeting norms and share an electronic copy with administration.
- Norms will be reviewed at every meeting, and revised as needed.

Essential Standards

- By March 15, teams will collaboratively identify essential learning standards for each course of study.
- Identified standards should prepare students for success at the next level of study.
- For each standard, the team will write the standard in kid-friendly terms, determine the level of rigor, identify prior skills/academic vocabulary needed, create the common assessment that will be used to measure student mastery, and determine when the standard will be taught/has been taught.

Common Assessments

- Common assessments must measure student mastery of essential standards.
- Teams will collaboratively create common assessments for each unit.
- Teams will share the common assessment reflection with administration after each checkup/unit test.

Intervention/RTI

- Teachers will use current data to select students for remediation and extension opportunities based on their needs during ELT time.
- ELT remedial lessons will focus on re-teaching essential standards by targeting specific students who struggled to master the content the first time.
- Teachers will refer at-risk students to the Pyramid of Intervention.

Student/Parent Communication

- Teachers will update grades at least once a week.
- A minimum of 2 grades per week should be entered in Infinite Campus (8-10 by progress reports and 18 by the end of the 9 weeks).
- Students will monitor progress towards meeting their essential standards.
- Teachers will communicate regularly with parents of students who are failing to progress or master the curriculum.

Areas of Staff Learning

- Best grading practices
- Engaging and connecting students to Heritage