



COLLIERVILLE SCHOOLS

SCHOLARSHIP · INTEGRITY · SERVICE

Department of Curriculum and Accountability

145 Poplar Avenue | Collierville, TN 38017-2625 | Phone: 901.286.6392 | Fax: 901.861.4940
curriculum@colliervilleschools.org

PLC Meeting Form

Members Present: Date:	Unit Title:
What do we want students to know? <ul style="list-style-type: none">• Instructional unit and standards• Common assessments and rubrics• Differentiated instructional strategies	Minutes/Notes:
How will we know when they know it? <ul style="list-style-type: none">• Student work• CFA and BM data• Names and needs	Minutes/Notes:
How will we support students who don't know it? <ul style="list-style-type: none">• Research-based support strategies	Minutes/Notes:
How will we support students who already know it? <ul style="list-style-type: none">• Research-based enrichment strategies	Minutes/Notes:
Curriculum Status Check <ul style="list-style-type: none">• How is our pacing?• Are we on track with the scope and sequence?	Next Steps <ul style="list-style-type: none">• Plan of action• Student work for next meeting?• Leadership follow-up needed?



COLLIERVILLE SCHOOLS

SCHOLARSHIP · INTEGRITY · SERVICE

Department of Curriculum and Accountability

145 Poplar Avenue | Collierville, TN 38017-2625 | Phone: 901.286.6392 | Fax: 901.861.4940
curriculum@colliervilleschools.org

Data Analysis Form

Data	Analysis	
What percentage of students met expectations?		
What percentage of students did not meet expectations?		
What percentage of students exceeded expectations?		
Where do our students struggle the most?		
Which problems were most frequently missed? Why?		
How can we improve the assessment?		
What teaching strategies can we share?		
Plan of action for skill specific intervention and extension?		
Names of students in need of additional intervention	Support:	Enrichment: