**PLC Meeting Agenda**

1. Share Celebrations
2. Discuss questions that may have come up during the week. Remember to come to the meeting with a question, this shows a willingness to learn.
3. Sharing Math and Reading Data

Big 4 Critical Questions for reviewing and sharing data:

What do we want students to know and learn?

How will know we if they learned?

What we will do for those who have learned?

What we will do for those that have not learned?

Unwrapped Document Review questions: Did we address the Essential Questions? Did we address the Big Ideas? What kind of misconceptions did our students have with this standard? Did we ask rigorous enough questions (DOK)? Did our students understand the standard and also know how to perform the skills for the standard?

Go through the Data Analysis Protocol for math and reading located on the back.

**Data Analysis Protocol**

**Proficient Score:** The PLC has decided that on the common formative assessment (CFA), a score of 3.5 or higher (70%) would be considered Meets or Proficient mastery of the standard.

**Team SMART Goal:** For SY 2017-18, 75% of all students will score proficient on the math CFA and 65% of all students will score proficient on the ELA CFA, at the conclusion of the instructional period for that standard.

What was the performance of the overall team as compared to SMART goal?

What was the overall performance of the sub-groups of the entire grade level as compared to individual teacher results?

What connections can you make between student performance on the Common Formative Assessments (CFA) and instructional strategies? Materials used? Checking for Understanding? Reinforcing the standard?

What does the sub-group data tell you about the effectiveness of instructional strategies?

What does the data suggest about next steps for this team as they work answer Questions 3 & 4 of the Critical Questions? (When they have learned it and when they have not learned it)

**Instruction Practices Used:**

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| --- | --- | --- | --- | --- |
| **Teachers** | **Strategies** | **Materials**  | **Check for Understanding (CFU)** | **Re-teach or reinforce the standard** |
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