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| **Planning CT Agenda** | | | **Date** | **Start/End**  **Time** | Collaborative teams in PLC schools use the four critical questions of learning to drive their collective inquiry and action research: (DuFour, DuFour, Eaker, Many, 2010)   1. **What do we want students to learn? (essential standards)** 2. **What is the plan for initial learning?** 3. **How will we know if they have learned? (team-developed common assessments)** 4. **What will we do if they don’t learn? (systematic interventions)** 5. **What will we do if they already know it? (extended learning)** | |
| **Members Present/Roles**  **Alternating**  **Facilitator:**  **Notes Taker:**  **Devil Advocate:**  **Time Keeper:**  **Prioritizer**:  **Norm Ninja:**  **Tech:** | | |  |  |
| **Norms: At WBMS we commit to..**  1. Making decisions that impact students  2. Demonstrating integrity and respect for all  3. Assume good will when giving and receiving feedback  4. Creating and contributing meaningful work  5. Working as a community to hold each other accountable  6. Continuing to develop our professional practice | | | | | **6th Grade Agreements**   1. **Share the workload in a timely fashion by the agreed upon date** 2. **Be clear and concise in communication in 6th Grade SS Team** 3. **Check-in to see where everyone stands. Clarify** 4. **Do work you would show administration** 5. **Agree not to “squirrel”** | |
|  |  |  | | | |  |
| **Activity** | Time | Minutes/Notes | | | | **Next steps and who will own this? (Due Date)** |
| **Task 1: To Connect:  Check In/Connections** |  |  | | | |  |
| **Task 2:** |  |  | | | |  |
| **Task 3:** |  |  | | | |  |
| **Task 4:** |  |  | | | |  |
| **Task 5:** |  |  | | | |  |
|  | | | | | | |
| **NOTES:** | | **Next PLC:** | | | | |
| **Agenda for next meeting:**  \*At least a skeleton version needs to be created BEFORE this meeting adjourns | | **Action Items/Homework/Next Step/Due Date:** | | | | |
| **Questions for Admin/Instructional Support Team:** | |  | | | | |
| **Request For Resource Or Support From:** | | **Principal**  **Counselor**  **Assistant Principals**  **IST**  **Technology**  **Connections/TAG**  **Data Support** | | | | |