

Date: 10/8/20 Time: 12:55 Grade: 1st

<p><u>PLC - Members Present & Roles</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Facilitator- Skinner <input type="checkbox"/> Recorder- McClure <input type="checkbox"/> Time Keeper- Waller <input type="checkbox"/> Data Agent- Stoner <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 	<p style="text-align: center;"><u>Our Norms</u> (Review at Each Meeting)</p> <ol style="list-style-type: none"> 1. Be Ready 2. Be Respectful 3. Be Safe 4. 5. 	<p style="text-align: center;"><u>Agenda</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Discuss OA1 Data (adding word problems) <input type="checkbox"/> RF3 discussion <input type="checkbox"/> <input type="checkbox"/>
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Time	Agenda Topic	Discussion Notes	Outcomes
	<p>OA1 Word Problems (sums to 10) Did students learn what we wanted them to learn?</p>	<p>Are we grading these consistently to show what they know? A couple of classes gave it day early and the set up of the test was confusing so test was retyped to include boxes for organizing-picture, numbers, words.</p> <p>What will we do when they already know it? Students will move on to subtracting (differences to 10) word problems. Reteach for those that did not know it. (many of the mistakes were miscounting or not writing a number sentence).</p>	<p>Students are making good progress on this standard.</p> <p>We will move on to subtracting (within 10) and reteach small groups to those that did not meet. Most of the errors were miscounting or not writing number sentence. We are also focusing more on the words part of picture, number, and words this nine weeks.</p>
	<p>RF3 Discussion How will students learn what we need them to learn? With school starting late, should we think about combining some Wonders lessons or starting some of the</p>	<p>Discuss after fall break.</p>	

	sounds earlier to cover RF3 topics thoroughly.		
	Guided Reading Levels	How do we know if they have made progress without doing the entire QRI again this nine weeks?	Use short assessments in Jan Richardson books (high frequency words by level and word writing by level).

Next Steps:	Evidence/Resources Needed for Next Meeting: Be ready to discuss RF 2 b, c, d And RF3b	Next PLC Meeting: 10/21/20
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PLC TEAM ROLE DESCRIPTIONS:

Facilitator/Resources

- Polls members for agenda items via email
- Types up agenda and makes copies for meeting
- Gets the agenda to the Resource person so they can prepare materials for the meeting if necessary.
- Makes sure that everyone's ideas are heard and respected.

Recorder

- Keeps accurate notes of what everyone in the group says and agrees to.
- Returns notes to facilitator for updated record keeping.

Time/Norm Keeper

- Reminds team members when time is running out.

- Keeps track of norms and reminds group of them throughout meeting when necessary

Data Agent

- Ensures that the group members have submitted their data before the PLC meeting.
- Responsible for bringing data results from Illuminate or Rubrics.

Resources

- Ensures that the group has the resources it needs to complete the agenda.
- Determines what resources the group needs to complete long term projects or to submit to duplicating for the next unit..