



# 7 TOOLS FOR COLLABORATION

**Pause**

before responding or asking

**Paraphrase**

to clarify intentions

**Pose Questions**

to explore and specify thinking

**Put Ideas on the Table**

the heart of meaningful dialogue

**Pay Attention**

to self and others

**Provide Data**

qualitative & quantitative; explore, analyze, & interpret

**Presume Positive Intentions**

We all want what's best for kids!

"So, it's important to you that..."

"What, specifically, do you mean by...?"

"Here is one idea..."

"What might be some other possible...?"

"Taking that one step further..."

"What impact...?"

"What does the data say...?"

## CONVERSATIONAL MOVES

DISCUSSION LEADS TO DECISIONS  
DIALOGUE = FREE EXCHANGE OF IDEAS

MAKE TIME FOR BOTH.

## PLC GUIDING QUESTIONS

**1** What do we want our students to know?

How will we know if they have learned it? **2**

**3** What will we do if they haven't learned it?

What will we do when they have? **4**

