

Math Department Meetings Agenda

[HSJA - Collective Commitments](#)

[Team Meeting Questions Example](#)

[Brazle HSJA Copy TACA blank.docx](#)

Intervention Strategies:

Peer Tutoring

Graphic Organizer/Models

Extended Practice

Manipulative/Pictorial Representations

Guided Notes

Norms:

- We agree to stay on task and focused on meeting our team's goals.
- We agree that we will share responsibilities equally amongst the team.
- We agree that we will be open-minded to differing ideas.
- We agree that when members are not adhering to the norms we will remind the whole group of the norms.
- We agree we will "[Let It Go.](#)"

Team Members: Mayfield, Power, Hudson, Mitchell, Williams, Willard, Whitmore

Collaborative Planning Questions:

1. What do we expect our students to learn? (Goals/Expectations)
2. How will we know they are learning? (Assessment)
3. How will we respond when they don't learn? (Intervention)
4. How will we respond if they already know it? (Enrichment)

Roles: Facilitator: Willard
Timekeeper: MAYFIELD

Recorder: Power
Norm Checker: Williams & Hudson

2/13/23

Each grade level teacher discussed how the ACT Aspire test preparations went in class. Everyone is basically following a set schedule that starts with a timed review of the highly tested skills

2/9/23

Each grade is working on ACT test preparation based on highly tested skills as the priority.

7th: Working on designing stations and pacing guide

8th:

9th: Plan for next 9 weeks to incorporate highly test areas, and review highly tested areas

Next steps

7th: Continue working on pacing

8th:

9th: Work on new Unit 5 plan, learning targets, cfa, cfa retake

2/3/23

Talking points from Guiding Coalition meeting:

- What are you teaching this week?
 - How are you measuring it?
 - What are you doing with the data?
 - How does that lead to the overall Essential?
- Do students know what they are supposed to learn?
 - Do they know if they have it or not?
 - Do they know where they are struggling?
 - Do they know the plan for them?

Next steps:

7th:

8th:

9th:

1/30/23

7th: Working on finishing Unit 3 reflection. Setting dates and pacing for Unit 4

1/26/23

Dept. Meeting

Pacing guides calendar

Instructional strategies

Update units

Break into teams

7th: Finalize CSA. Work on unit 4.

8th: Update data in tracker, reflections

9th: Grade CFA's, Update data in tracker, reflections

1/24/23

Grade level teams

Work in grade level teams

7th: Updating data, finalize Unit 3 summative assessment.

8th: Checked in still on pace for CFA this Wednesday/Thursday

9th: Looked at student work, and still on pace for CFA this Wednesday/Thursday

1/20/23

HSJA collective commitments

Pacing calendars - Check that they are updated for current unit

Instructional strategies:

1/18/23

Reviewing student work from each grade:

7TH

- Distributive property. Students adding or subtracting second term when they should be multiplying. They are not seeing subtraction as a negative value. Ms. Power made a suggestion using a different schema that we will try.
- Remediating CFA #3 this week.
- Retake next week

8th-9th:

- Writing expressions from words. Students are not correctly identifying the correct operation from words. Ms. Power suggested using a table prior to teaching that lists the possible words for each operation.
- Starting Unit 4

1/6/23

Check status of current unit for each grade

Action plan:

7th: Went over Unit 3 with department.

8th: Went over Unit 4 with department.

9th: Went over Unit 4 with department. CFA for Unit 4.

1/4/23

7th: Adjust pacing for Unit #3 end date. Modify Unit 3 test.

8th: Ensure all Unit plans have the correct date per the pacing guide.

9th: Review Units 1, 2, and 3 unit plan reflections.

12/19/22

Make sure you have 3 instructional strategies done.

7th: CFA #3. Pacing calendar update

8th: Eureka Modules Pacing!!!!!!

9th: Update Unit 3 Reflection

Next steps:

7th: Restructure the learning targets and rubric pacing out the rest of the December. Pacing calendar for last 3 units.

8th:

9th: Grade CFA Retakes, Update CFA retake grades, Unit 4 instructional strategy, check previous units to make sure they are finished

12/15/22

Make sure you have 3 instructional strategies done.

7th: check instructional strategies. Pacing calendar update

8th: Looking at student's CFA's

9th: Update Data, and being adding to reflection.

Next steps:

7th: Restructure the learning targets and rubric pacing out the rest of the December. Pacing calendar for last 3 units.

8th:

9th: Grade CFA Retakes, Update CFA retake grades, Unit 4 instructional strategy, check previous units to make sure they are finished

12/13/22

7th: Restructure the learning targets and rubric pacing out the rest of the December. Pacing calendar for last 3 units.

8th:

9th: Grade CFA Retakes, Update CFA retake grades, Unit 4 instructional strategy, check previous units to make sure they are finished

12/9/22

NWEA - School goal is 7%

Students growth goals - Need to have plan for giving students growth goal. Let's talk.

CFA updates

Team action plan:

7th: Restructure the learning targets and rubric pacing out the rest of the December.

8th: **Make corrections to the CSA. Update data.** Look at the reflection piece of the unit plan. **Rubric for the CSA.**

9th: Update the Unit 3 reflection piece, what interventions have we done. Unit 4 instructional strategy unit plan.

12/7/22

7th:

8th: Power finished adding CFA retake data. Mayfield CFA data.

9th: Update CFA data. Will work on Unit 3 instruction strategy thingy.

12/5/22

1. Announcements

Status update of next steps from last meeting:

7th: Unit 3 planning/pacing. Discussing CSA results from unit 2.

8th: Add CFA take 1 data for Unit 3, discuss when we are giving the CSA.

Update dates in Unit Plan. Update 8th grade pacing guid to reflect units 1-3.

9th: **Make CFA 3 Version 2**, Instructional Strategy Unit Planner Unit 3

12/1/22

1. Announcements

Status update of next steps from last meeting:

Reviewed our norms and made some minor changes.

7th: Finish CSA

8th: Add CFA data for Unit 3

9th: Make CFA 3 Version 2, Instructional Strategy Unit Planner

What are we working on today?

7th: Work on Unit 3 Planne

8th: Work on adding the Unit 3 data into the tracker, what should be changed for next year?

9th: Grade CFA's and add data to Unit 3 tracker. What should be taught differently next year?

Next Steps

7th:

8th:

9th:

11/17/22

1. Announcements

Status update of next steps from last meeting:

7th: Finish CSA

8th: Add CFA data for Unit 3

9th: Make CFA 3 Version 2, Instructional Strategy Unit Planner

7th:

Finish collecting data from cfa 2, and updating spreadsheet.

Look at CSA to make sure we have multiplication/division problems.

8th:

finish the unit 2 reflection, add cfa 3 data.

9th:

Finish Unit 3 Instructional Strategy Planner, make cfa 3

Learning Team Quarterly Reflection

2. Work in teams

3. Closing: (last 10 minutes)

11/11/22

Status update of next steps from last meeting:

7th Grade Next Steps:

- Instructional Strategy Planner for unit 2
- Review CFA and CSA for unit 2

8th Grade Next Steps:

- Data
- Reflection Unit 2
- Instruction Strategy Planner for Unit 2 and 3 need to finish.
- 9th Grade Next Steps:
 - Instruction Strategy Planner for Unit 2 and 3 need to finish.

1. What do formative assessments this week show about your students' current progress?

a. What Tier I interventions are we implementing using formative data?

7th:

Willard - Starting to understand the distance between a positive and negative integer.

Mayfield - getting addition of integers without calculators up to three digits.

8th:

Power - Students understand when they need to add, and subtract when using the Pythagorean Theorem to find missing sides of right triangles.

Mayfield - We went back and revisited why it works, which helped the students make connections.

9th:

Power - Students understand linear, exponential, and absolute value functions. They need more practice with quadratic functions.

1. 2. When is your next, scheduled Tier II intervention? What interventions and extensions are planned?

7th:

11/14-11/15 Current Unit

8th:

11/28-11/29 Unit 3 Learning Target 1: Interventions and Extensions will be decided at action plan meeting after the CFA is given.

9th:

11/28-11/29 Learning Target 1: Interventions and Extensions will be decided at action plan meeting after the CFA is given.

3. When is you next scheduled CSA

7th:

12/01-12/02

8th:

12/12/22-12/13/22

9th:

12/12/22-12/13/22

Next steps:

7th:

Finish collecting data from cfa 2, and updating spreadsheet.

Look at CSA to make sure we have multiplication/division problems.

8th:

Data needs to be finished, so we can finish the unit 2 reflection.

9th:

Finish Unit 3 Instructional Strategy Planner

10/28/2022

Department - Bring hard copy of Unit Plan from any grade and CFA.

Vote today!

- 7th Grade Next Steps:

- Instructional Strategy Planner for unit 2
- Review CFA and CSA for unit 2
- Review calendar pacing for unit 2
- Intervention Strategies for Unit 2

- **8th Grade Next Steps:**
 - CFA retake next week, Unit Test next week
 - Data
 - Reflection Unit 2
 - Nice to knows for Unit 3.
 - Instruction Strategy Planner for Unit 2 and 3 need to finish.
 - Unit 3 Unit Plan and Dates update
- **9th Grade Next Steps:**
 - Finish Giving CFA Take 1
 - CFA Retake/Unit Test 10/27-10/28
 - Finish Data
 - What standards are nice to know for Unit 3?
 - Finish Reflection
 - Instruction Strategy Planner for Unit 2 and 3 need to finish.
 - Unit 3 Unit Plan and Dates update

10/26/22

- Review next steps
- Team meeting questions discussion
- Complete unfinished next steps
- Next steps for next week.

10/20/22

Department - Bring hard copy of Unit Plan from any grade and CFA.
Vote today!

- **7th Grade Next Steps:**
 - Instructional Strategy Planner for unit 2
 - Review CFA and CSA for unit 2
 - Review calendar pacing for unit 2
- **8th Grade Next Steps:**
 - CFA retake next week, Unit Test next week
 - Data
 - Reflection Unit 2
 - Nice to knows for Unit 3.
 - Instruction Strategy Planner for Unit 2 and 3 need to finish.
- **9th Grade Next Steps:**
 - Finish Giving CFA Take 1
 - CFA Retake/Unit Test 10/27-10/28
 - Finish Data
 - Finish Reflection
 - What standards are nice to know for Unit 3?
 - Instruction Strategy Planner for Unit 2 and 3 need to finish.

10/14/22

- Discuss formative assessments weekly in lieu of tracking in spreadsheet.
What did your FA show about the students learning?

What adjustments need to be made?

- Instructional strategies for next unit
- Adjust unit 2 planner as needed: Dates, CFA, etc

10/14/22

- Discuss formative assessments weekly in lieu of tracking in spreadsheet.
What did your FA show about the students learning?

What adjustments need to be made?

- Complete unit 1 planner reflection
- Instructional strategies for next unit
- Adjust unit 2 planner as needed: Dates, CFA, etc.

10/06/22

- Discuss how to move students towards passing the ACTAspire
 - They need to care about the test. Most do not care if they pass or fail.
 - Too much time spent on the process, and not enough time on the outcome.
 - Classwide intervention on missing foundational skills.
- CSA: Common Summative Assessments
 - Yes
- How can we use seminar in the building for remediation.
 - Every other week boot camp for math and literacy.
 - Any student that is not on grade level: IXL?

9/30/22

Purpose/Goal for this meeting:

- CFA: Comparing data
- Begin looking at next Unit
- Instructional strategies for next unit.

9/22/22

Purpose/Goal for this meeting:

- CFA: Review data and plan for intervention
- Begin looking at next Unit
- Make a column for winter NWEA goal

Math Department Meetings Agenda
09/16/22

Norms:

- We agree to stay on task and focused on meeting our team's goals.
- We agree that we will share responsibilities equally amongst the team.
- We agree that we will be open-minded to differing ideas.
- We agree that when members are not adhering to the norms we will remind the whole group of the norms.
- We agree we will "[Let It Go](#)."

Team Members Present

Mayfield
Power
Hudson
Mitchell
Williams
Willard
Whitmore
Diaz (Intern)

Collaborative Planning Questions:

5. What do we expect our students to learn? (Goals/Expectations)
6. How will we know they are learning? (Assessment)
7. How will we respond when they don't learn? (Intervention)
8. How will we respond if they already know it? (Enrichment)

Roles: Facilitator: Willard
Timekeeper: MAYFIELD

Recorder: Willard
Norm Checker: Williams & Hudson

Purpose/Goal for this meeting:

- Finish/start data spreadsheet
- Finish team goals.
- CFA: Review data and plan for intervention
- Work with grade level teams

Math Department Meetings Agenda
09/02/22

Norms:

- **We agree to stay on task and focused on meeting our team's goals.**
- **We agree that we will share responsibilities equally amongst the team.**
- **We agree that we will be open-minded to differing ideas.**
- **We agree that when members are not adhering to the norms we will remind the whole group of the norms.**
- **We agree we will “[Let It Go.](#)”**

Team Members Present

Mayfield
Power
Hudson
Mitchell
Williams
Willard
Whitmore
Diaz (Intern)

Collaborative Planning Questions:

9. What do we expect our students to learn? (Goals/Expectations)
10. How will we know they are learning? (Assessment)
11. How will we respond when they don't learn? (Intervention)
12. How will we respond if they already know it? (Enrichment)

Roles: Facilitator: Willard
Timekeeper: MAYFIELD

Recorder: Willard
Norm Checker: Williams & Hudson

Purpose/Goal for this meeting:

- NWEA training with Ms. Sadler
- Finish team goals.
- Work on PLC process.

Discussion Summary and next steps:

- [Team Goals](#)

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Math Department Agenda
08/25/22

Norms:

- **We agree to stay on task and focused on meeting our team's goals.**
- **We agree that we will share responsibilities equally amongst the team.**
- **We agree that we will be open-minded to differing ideas.**
- **We agree that when members are not adhering to the norms we will remind the whole group of the norms.**
- **We agree we will “[Let It Go.](#)”**

Team Members Present

Mayfield
Power
Hudson
Mitchell
Williams
Willard
Whitmore
Diaz

Collaborative Planning Questions:

13. What do we expect our students to learn? (Goals/Expectations)
14. How will we know they are learning? (Assessment)
15. How will we respond when they don't learn? (Intervention)
16. How will we respond if they already know it? (Enrichment)

Roles: Facilitator: Willard
Timekeeper: MAYFIELD

Recorder: Willard
Norm Checker: Williams & Hudson

Purpose/Goal for this meeting:

- Review the Unit 1 plan for each grade
- Review the instructional strategies forms for each grade level.
- Create team goals.

Discussion Summary and next steps:

- [Team Goals](#)

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Math Team Meetings Agenda
08/23/22

Mission

The mission of Hot Springs Junior Academy is to ensure high levels of learning for all students to compete in a global society

Vision

Hot Springs Junior Academy will become a national model Professional Learning Community School by the end of the 2023 School Year.

School Improvement Plan
[School Calendar](#)

Date:

Team Members Present

Mayfield
Power
Hudson
Mitchell
Williams
Willard(?)
Whitmore (?)

Zoom: Join Zoom Meeting

Norms:

- **We agree to stay on task and focused on meeting our team's goals.**
- **We agree that we will share responsibilities equally amongst the team.**
- **We agree that we will be open-minded to differing ideas.**
-
- **We agree that when members are not adhering to the norms we will remind the whole group of the norms.**
- **We agree we will “[Let It Go.](#)”**

Roles: Facilitator: Willard
Timekeeper: MAYFIELD

Recorder: POWER
Norm Checker: Williams & Hudson

[ROLE Responsibilities:](#)

Our work is driven by these four questions.

- What do we want students to know and be able to do?
- How will we know if each student has learned it?
- What will we do if they haven't learned it?
- What will we do if they have learned it?

Possible Purposes for Meeting:

- Identify essential standards
- Design explicit lesson
- Develop CFA
- Analyze student work
- Differentiate instruction/
determine strategies
or interventions



Weekly Meeting Topics

-

Purpose/Goal for this meeting:

- 7th grade finish team goals
- 8th grade finish team goals
- 9th grade finish team goals
- Plan for PLC meeting
-

Discussion Summary:

- **Team Goals**
- Brazle clarification- Department planning once a week **at least** 45 minutes, the remaining sixth blocks are for team planning. Thursday or Friday saved for department. Check ins for teams.
- IXL- not just yet. Quote is in.
- Brigg is here: department meetings. Every team needs to have unit plans ready.
- CKH resources on the newsletter.

What follow-up is needed based on the information shared at this meeting?

Action Steps & Person Responsible:	
<ul style="list-style-type: none">• Agenda for next meeting:• Show Brig Unit Plans	Data to collect and bring to the next meeting:
Reflection of norms: <ul style="list-style-type: none">•	Date of next meeting: Thursday 6th block meeting with Brig.
Questions for Brazle/Hines/Moody Others, Parking Lot: <ol style="list-style-type: none">1. How often are we supposed to meet?2. IXL ?3. 1st half Dept?, 2nd half team?4. 1 day dept, 1 day team?	

We need to have team goals by Sept. 1. PLC goals, instructional goals, achievement goals, etc

Math Team Meetings Agenda
08/19/22

Mission

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Vision

Hot Springs Junior Academy will become a national model Professional Learning Community School by the end of the 2023 School Year.

School Improvement Plan

[School Calendar](#)

Date:

Team Members Present

Mayfield
Power
Hudson
Mitchell
Williams
Willard
Whitmore
Diaz (HSU Intern)

Zoom: Join Zoom Meeting

Norms:

- Start on time
- End on time
- Be respectful
- Listen & Participate
- Focus on Task
- Be positive
- Let it Go

Roles: Facilitator: Willard
Timekeeper: Power

Recorder: Mayfield
Norm Checker: Williams & Hudson

[ROLE Responsibilities:](#)

Our work is driven by these four questions.

- What do we want students to know and be able to do?
- How will we know if each student has learned it?
- What will we do if they haven't learned it?
- What will we do if they have learned it?

Possible Purposes for Meeting:

- Identify essential standards
- Design explicit lesson
- Develop CFA
- Analyze student work
- Differentiate instruction/
determine strategies
or interventions



Weekly Meeting Topics

-

Purpose/Goal for this meeting:

-

Discussion Summary:

- Good Things:
 - Willard-Intern
 - Hudson- Having a family friend game night

- Mitchell- New ducky
- Diaz- Learning the roller coaster
- Power- bought Razorback tickets for the Bama game.
- Whitmore- won the scrimmage
- Williams- Step son is signed up for school
- Mayfield- Enjoyed reconnecting with former students and making new connections

What follow-up is needed based on the information shared at this meeting?

Action Steps & Person Responsible:

<ul style="list-style-type: none"> ● Agenda for next meeting: 	<p>Data to collect and bring to the next meeting:</p>
<p>Reflection of norms:</p> <ul style="list-style-type: none"> ● 	<p>Date of next meeting:</p>

Questions for Brazle/Hines/Moody Others, Parking Lot:

- 5.
- 6.

Math Team Meetings Agenda
08/12/22

Mission

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Vision

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School Improvement Plan

School Calendar

Date:

Team Members Present

Mayfield

Power

Hudson

Mitchell

Williams

Willard

Whitmore (9:10)

Zoom: Join Zoom Meeting

Norms:

- Start on time
- End on time
- Be respectful
- Listen & Participate
- Focus on Task
- Be positive

Roles: Facilitator: Willard
Timekeeper: Power

Recorder: Mayfield
Norm Checker: Williams & Hudson

ROLE Responsibilities:

Our work is driven by these four questions.

- What do we want students to know and be able to do?
- How will we know if each student has learned it?
- What will we do if they haven't learned it?
- What will we do if they have learned it?

Possible Purposes for Meeting:

- Identify essential standards
- Design explicit lesson
- Develop CFA
- Analyze student work
- Differentiate instruction/
determine strategies
or interventions



Weekly Meeting Topics

-

Purpose/Goal for this meeting:

- Department Goal:
- Seventh Grade Goal: Rewrite Unit Plans and Calendar (Team) Finish Instructional Strategies (Mayfield)
- Eighth Grade Goal: Working on new modules for 1 and 5, pacing guide... Instructional strategy planner for module 1 (Power will be assisting)
- Ninth Grade Goal: To get organized, first lesson plan, look for intervention items for special education students. (Mitchell)
-

Discussion Summary:

- Good Things:
 - Hudson- Got to see my friend's nursery!
 - Mayfield- Getting close to seeing former students again. So used to saying goodbye, it'll be good to say hello again.
 - Mitchell- She gets to come work with the hardest working team today!
 - Power- Going to a social gathering later tonight.
 - Whitmore- One day closer to "THE BIG DAY."
 - Willard- Stocked up on milk for the weekend.
 - Williams- Got to eat chinese food from the Wok last night.
 - TEAM- LUNCH TODAY!

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What follow-up is needed based on the information shared at this meeting?

Action Steps & Person Responsible:	
<ul style="list-style-type: none"> Agenda for next meeting: 	Data to collect and bring to the next meeting:
Reflection of norms: <ul style="list-style-type: none"> 	Date of next meeting:
Questions for Brazle/Hines/Moody Others, Parking Lot: 7. 8.	

Math Team Meetings Agenda
08/11/22

<p>Mission</p> <p>The mission of Hot Springs Junior Academy is to ensure high levels of learning for all students to compete in a global society</p> <p>Vision</p> <p>Hot Springs Junior Academy will become a national model Professional Learning Community School by the end of the 2023 School Year.</p> <p>School Improvement Plan</p> <p><u>School Calendar</u></p>	
<p>Date:</p> <p>Team Members Present</p> <p>Mayfield Power Hudson Mltchell Williams Willard</p>	<p>Norms:</p> <ul style="list-style-type: none"> Start on time End on time Be respectful Listen & Participate Focus on Task Be positive

Zoom: Join Zoom Meeting

Roles: Facilitator: Willard
Timekeeper: Power
[ROLE Responsibilities:](#)

Recorder: Mayfield
Norm Checker: Williams & Hudson

Our work is driven by these four questions.

- What do we want students to know and be able to do?
- How will we know if each student has learned it?
- What will we do if they haven't learned it?
- What will we do if they have learned it?

Possible Purposes for Meeting:

- Identify essential standards
- Design explicit lesson
- Develop CFA
- Analyze student work
- Differentiate instruction/
determine strategies
or interventions



Weekly Meeting Topics

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Purpose/Goal for this meeting:

- Math Department goal- Document for Echols.
- Ninth grade- Finish lesson 3, preview lessons 4 and 5, work on syllabus for open house, (Power) To get organized, first lesson plan, look for intervention items for special education students. (Mitchell)
- Eighth grade- begin to create a new unit (Hudson and Williams)
- Seventh grade- continue working on instructional strategies and unit 1 materials. (Willard and Mayfield)

Discussion Summary:

- Good Things:
 - Hudson- Maybe going over to friend's to watch Football!
 - Mayfield- Had dinner with my husband.
 - Mitchell- Dance class tonight!
 - Power- Finished installing the mosaic
 - Whitmore- One week out from first scrimmage.
 - Willard- Going out on the lake!
 - Williams- Woke up on time this morning!
-

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What follow-up is needed based on the information shared at this meeting?

Action Steps & Person Responsible:	
<ul style="list-style-type: none"> Agenda for next meeting: 	Data to collect and bring to the next meeting:
Reflection of norms: <ul style="list-style-type: none"> 	Date of next meeting:
Questions for Brazle/Hines/Moody Others, Parking Lot: 9. 10.	

Math Team Meetings Agenda
08/10/22

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<p>Date:</p> <p>Team Members Present</p> <p>Mayfield Power Hudson Mitchell Williams</p> <p>Zoom: Join Zoom Meeting</p>	<p>Norms:</p> <ul style="list-style-type: none"> Start on time End on time Be respectful Listen & Participate Focus on Task Be positive

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Roles: Facilitator: Willard
Timekeeper: Power

Recorder: Mayfield
Norm Checker: Williams & Hudson

[ROLE Responsibilities:](#)

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- What do we want students to know and be able to do?
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- What will we do if they have learned it?

Possible Purposes for Meeting:

- Identify essential standards
- Design explicit lesson
- Develop CFA
- Analyze student work
- Differentiate instruction/
determine strategies
or interventions



Weekly Meeting Topics

○

Purpose/Goal for this meeting:

- Discuss team drive (Mayfield)
- Ninth grade- Instructional Strategies (Mitchell) Lesson Planning for Unit 1 (Power)
- Eight grade- Unit Planning
- Seventh grade- Instructional Strategies (Mayfield), look at Manipulatives to order

Discussion Summary:

- Note: MYP Meeting for MYP Members today after lunch
- Good Things:
 - Hudson- going to a wedding for her friends!
 - Mayfield- I am getting to have dinner with my husband.
 - Mitchell- went out on the lake with friends last night. Gorgeous!
 - Power- installed half of her mosaic project!
 - Whitmore- HE'S ENGAGED (via Power voice over)
 - Willard- got extra sleep today.
 - Williams- She has three staplers in her class!
- Manipulatives: [GeoModel Folding Shapes](#) (4), [Polydron Geometric Platonic Solids and Shapes](#) (20), [Color Tiles Plastic](#) (10), [Relational GeoSolids®, Set of 14](#) (2), [AngleLegs](#) (40),

<ul style="list-style-type: none"> • • •

What follow-up is needed based on the information shared at this meeting?

Action Steps & Person Responsible:	
<ul style="list-style-type: none"> • Agenda for next meeting: 	Data to collect and bring to the next meeting:
Reflection of norms: <ul style="list-style-type: none"> • 	Date of next meeting:
Questions for Brazle/Hines/Moody Others, Parking Lot: <ol style="list-style-type: none"> 11. 12. 	

Math Team Meetings Agenda
08/09/22

<p style="text-align: center;">Mission</p> <p>The mission of Hot Springs Junior Academy is to ensure high levels of learning for all students to compete in a global society</p> <p style="text-align: center;">Vision</p> <p>Hot Springs Junior Academy will become a national model Professional Learning Community School by the end of the 2023 School Year.</p> <p style="text-align: center;">School Improvement Plan School Calendar</p>
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<p>Date: Team Members Present Mayfield Power Hudson Mltchell Williams Willard Whitmore (9:10)</p> <p>Zoom: Join Zoom Meeting</p>	<p>Norms:</p> <ul style="list-style-type: none"> ● Start on time ● End on time ● Be respectful ● Listen & Participate ● Focus on Task ● Be positive
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<p>Roles: Facilitator: Willard Timekeeper: Power</p> <p>ROLE Responsibilities:</p>	<p>Recorder: Mayfield Norm Checker: Williams & Hudson</p>

<p style="text-align: center;"><u>Our work is driven by these four questions.</u></p> <ul style="list-style-type: none"> ● What do we want students to know and be able to do? ● How will we know if each student has learned it? ● What will we do if they haven't learned it? ● What will we do if they have learned it?

Possible Purposes for Meeting:

- Identify essential standards
- Design explicit lesson
- Develop CFA
- Analyze student work
- Differentiate instruction/
determine strategies
or interventions



Weekly Meeting Topics

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Purpose/Goal for this meeting:

- Move books/find a place for them
- Ninth grade- Finish Algebra 1 Instructional Strategy Unit Plan Organizer for Unit 1.
- Select Students for Seminar (all maths)
- Eighth grade- ensure that modules are laid out for out this year.
- Enter Langston ACT Aspire Data for planning (Mayfield)

Discussion Summary:

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What follow-up is needed based on the information shared at this meeting?

Action Steps & Person Responsible:

- **Agenda for next meeting:**

Data to collect and bring to the next meeting:

Reflection of norms: •	Date of next meeting:
Questions for Brazle/Hines/Moody Others, Parking Lot: 13. 14.	

Math Team Meetings Agenda
08/08/22

Mission

The mission of Hot Springs Junior Academy is to ensure high levels of learning for all students to compete in a global society

Vision

Hot Springs Junior Academy will become a national model Professional Learning Community School by the end of the 2023 School Year.

School Improvement Plan
[School Calendar](#)

<p>Date:</p> <p>Team Members Present Mayfield Power Hudson Mltchell Williams Willard Whitmore</p> <p>Zoom: Join Zoom Meeting</p>	<p>Norms:</p> <ul style="list-style-type: none"> • Start on time • End on time • Be respectful • Listen & Participate • Focus on Task
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<p>Roles: Facilitator: Timekeeper: <u>ROLE Responsibilities:</u></p>	<p>Recorder: Norm Checker:</p>
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Our work is driven by these four questions.

- What do we want students to know and be able to do?
- How will we know if each student has learned it?
- What will we do if they haven't learned it?
- What will we do if they have learned it?

Possible Purposes for Meeting:

- Identify essential standards
- Design explicit lesson
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or interventions



Weekly Meeting Topics

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Purpose/Goal for this meeting:

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Discussion Summary:

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What follow-up is needed based on the information shared at this meeting?

Action Steps & Person Responsible:	
<ul style="list-style-type: none"> Agenda for next meeting: 	Data to collect and bring to the next meeting:
Reflection of norms: <ul style="list-style-type: none"> 	Date of next meeting:
Questions for Brazle/Hines/Moody Others, Parking Lot: 15. 16.	

Math Team Meetings Agenda
0//22

<p>Mission</p> <p>The mission of Hot Springs Junior Academy is to ensure high levels of learning for all students to compete in a global society</p> <p>Vision</p> <p>Hot Springs Junior Academy will become a national model Professional Learning Community School by the end of the 2023 School Year.</p> <p>School Improvement Plan</p> <p><u>School Calendar</u></p>	
<p>Date:</p> <p>Team Members Present Mayfield Power Hudson Mitchell Williams Willard Whitmore (9:10)</p> <p>Zoom: Join Zoom Meeting</p>	<p>Norms:</p> <ul style="list-style-type: none"> We agree to stay on task and focused on meeting our team's goals. We agree that we will share responsibilities equally amongst the team. We agree that we will be open-minded to differing ideas. We agree that when members are

	<p>not adhering to the norms we will remind the whole group of the norms.</p> <ul style="list-style-type: none">• We agree we will “Let It Go.”
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<p>Roles: Facilitator: Willard Timekeeper: Power ROLE Responsibilities:</p>	<p>Recorder: Mayfield Norm Checker: Williams & Hudson</p>

<p><u>Our work is driven by these four questions.</u></p> <ul style="list-style-type: none">• What do we want students to know and be able to do?• How will we know if each student has learned it?• What will we do if they haven't learned it?• What will we do if they have learned it?
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Possible Purposes for Meeting:

- Identify essential standards
- Design explicit lesson
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Weekly Meeting Topics

○

Purpose/Goal for this meeting:

-

Discussion Summary:

-

What follow-up is needed based on the information shared at this meeting?

Action Steps & Person Responsible:

- Agenda for next meeting:

Data to collect and bring to the next meeting:

Reflection of norms: <ul style="list-style-type: none"><li data-bbox="250 247 269 273">•	Date of next meeting:
Questions for Brazle/Hines/Moody Others, Parking Lot: <ul style="list-style-type: none"><li data-bbox="250 380 285 405">17.<li data-bbox="250 415 285 441">18.	