

Guiding Coalition Agenda

LES Mission: Lakewood inspires life-long excellence for all students in a safe, flexible and collaborative community. United in Excellence!

LES Vision: We empower individuals to become innovative thinkers who embrace challenges and value others.

Date: 12/1/20 **Members Present:** Betsy Castille, Jana McCalip, Emily de Aragao, Jenn Bull, Deanna Porter, Jennifer Gigout, Sarah Ceballos, Amy Jensen, Casey Howard, Jennifer Brough, Ngoc Huynh, Bianca Nobles, Ashley Souza

Team: Guided Coalition **Start Time:** 7:30 **End Time:** 8:10

Zoom Link:

Team Roles: [Role Descriptions](#)

<u>Facilitator</u>	<u>Recorder</u>	<u>Time Keeper</u>	<u>Celebration Master</u>	<u>Agenda Creator</u>	<u>Data Director</u>
Porter	Jensen	Jana McCalip	Castille	Souza	Donald

Team Norms:

- Arrive on time.
- We will have a written agenda.
- We will use data rather than opinion or personal experience to frame team decisions.
- We will maintain confidentiality. Data is public, and what's said here remains private as we work through complex issues and craft knowledge of teaching.
- We will never speak from the place of evaluation, positively or negatively, about our individual results.
- We will speak about learners and their families respectfully, supportively, and positively at all times--as if they are in our midst during our discussion. We will use their strengths to promote growth.

Accountability When Norms Are Not Followed:

- Nothing but LOVE
- We will knock when a member is off task.

The 4 Essential Questions of PLC Collaborative

(All tasks must address at least one of the four essential questions)

Last 5 Minutes of Today's Meeting
Agenda Creator needs to make next week's agenda to include Action Steps and New Tasks.

1. **Instruction:** What must students learn?
2. **Data:** How will we know when they've learned it?
3. **Intervention:** What will we do for those students who don't get it the first time?
4. **Extension:** What will we do for those students who already know it?,

[PLC Tasks Document Link](#)

<u>Task</u>	<u>Person(s)</u>	<u>Time Allotted for Today's Discussion</u>	<u>Notes</u>
Mission, Vision, Norms, & Celebrations	Team & Celebration Master	7:30-7:35	
Team Collaboration video	Porter	7:35-7:55	https://app.globalpd.com/search/content/NzM=
Review Jamboard (Collaborative PLC tasks October 2020 Team Tasks)	Porter / Team	7:55-8:05	<p style="text-align: center;">Jamboard Link</p> <p>What on your Jamboard has your team implemented well so far?</p> <p>What is your next step at your CT meeting next week?</p> <p>How will you get your team to buy in? (Would watching this video help?)</p>
Plan Next Agenda	All	8:05-8:10	

Celebrate what went well today!

Agenda Items for Next Meeting: Next Possible GC Meeting: 1/4/2021

LES ILT believes in order to build a strong foundation and close gaps, every child must achieve mastery on 100% of essential learning targets.

Last 5 Minutes of Today's Meeting
 Celebration Master needs to lead celebrations from the meeting.
 Agenda Creator needs to make next week's agenda to include Action Steps and New Tasks.