**Leadership Meeting Agenda**

**Date: November 8, 2017**

**Facilitator:Jessica**

**Timekeeper: Kristen**

**Recorder:Mitchell**

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| **Topic** | **Discussion Points** | **Decisions/Action Steps** |
| * Celebrations
 | * The school staff shows support among all.
* The school staff has given consistency to the work that is already established in the school.
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| * Leadership Development
 | * Reflection around our own values and beliefs that influence our decisions and actions with students, colleagues and the school community on a daily basis.
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| * Observation and feedback cycle-Kristen and Loretta
 | * Logistics of observation cycle as part of our 90 day plan.
 | * Loretta will send an email to teachers explaining the objectives of this observation cycle.
* Kristen will create Google Folders according to teams domains.
* Watch videos and take notes by December 1st.
* Post conference will happen on December 8th.
* Awards celebration on December 8th.
* School wide writers celebrations on December 13th.
* Holiday party on December 15th.
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| * Research centers and close reading-Kristen
 | * How are research centers working for students?
* How do research centers look in the different grades.
* What has been an obstacle to operate research stations?
* Expectations for how research stations should look?
* Are research stations conducted in Spanish, English or both?
 | * Foundations:

Unit with an essential question based on standards for Science and Social Studies.Grade level determined Pre assessment where students answers the essential question. Every student have science journal, or plain paper in Kider case, to take notes.Conversation happens every day at the end.Stations can be flexible in length depending on the topics. (Upper graders have more stamina for writing.Some units might require longer).Students rotate classes during stations.Classes use object wall, word bank and sentence stems. Oral language has been a focusing of research stations. |
| * Principals fluency test-Loretta
 | * Math Fluency test and awards to motivate students among school.
 | * We will start utilizing Math fluency tests to motivate and recognize students. Awards TBD.
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| * Spelling bee check in- Kristen
 | * Word lists
* Number of spellers per class.
 | * Each class will use their own word list and select only two spellers per class to participate at the school spelling bee.
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Agenda items for next meeting

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Next meeting: 11/29/17

Facilitator: Eric

Timekeeper: K.C.

Recorder: Jeong