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Date: 9/10/2018 Time: 1:50-3:00 Location: A1

**Members and jobs:**

* **Oliveira**: Team Leader / data / forms
* **Alanzalon**: notes / calendar / Flex
* **Swafford**: task manager / assessments / homework
* **Te Velde:** accountability/productivity / warm-ups

*“Unity is strength… when there is teamwork and collaboration, wonderful things can be achieved.”*

--Mattie J.T. Stepanek

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 GUARANTEED STANDARDS:

 R1, R2, W1, W2, SL1

LIBERTY MIDDLE SCHOOL - **ELA 8** - PLC Agenda 2018-19

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 ESSENTIAL STANDARDS:

 RL4, RL5, RI3, RI5, RI6, RI8, RI9, SL2, SL3

**Response to violation of norms:**

* Warning
* Private conversation
* Talk to Administration

**Team Norms:**

* Arrive on time and be prepared
* Review data in a timely manner
* Be positive in language about our students and our work
* Set and meet all deadlines
* Communicate immediately or as soon as possible (text/email)
* Create assessment templates **before** beginning lessons and plan responses to demonstration of skill proficiency or extra support
* Speak up! All opinions must be heard before consensus is made
* Share/submit lessons & handouts for the week by 5:00 Sunday

***Four Essential Questions:***

* *What do we want students to learn?*
* *How will we know when they’ve learned it?*
* *What will we do when they have learned it?*
* *How will we support those students who have not learned it?*

**SMART GOAL:** At least 68% of the current ELA8 students will score meets or exceeds standards on the CAASPP during the spring (2019), and we will decrease the number of students not meeting standards to fewer than 10%.

**To prepare for this meeting, please:** be ready to discuss CSA data, skill building, flex changes, & new unit

**Materials we will use at this meeting:**

Laptop, notebook, planner, snacks

**Meeting Objectives:** The goal of this meeting is to discuss student proficiency, analyze and respond to data, & sharing feedback. We also need to set SMART goals for SL1 and complete our post-CSA data form for unit 1.

Schedule (1 hour, 10 minutes):

|  |  |  |  |
| --- | --- | --- | --- |
| **TIME** | **MINUTES** | **WHO** | **ACTIVITY** |
| 1:50-1:53 | 3 | Oliveira | Review norms, essential questions and today’s agenda  |
| 1:53-1:55 | 2 | Swafford | Review tasks that should have been completed before today’s meeting  |
| 1:55-2:00 | 5 | Everyone | Flex changes |
|  |  |  | ***What do we want students to learn?*** |
| 2:00-2:20 | 20 | Everyone | Unit 2 = Argument Unit with novel focus on LOTF + informational texts**TASK**: Create Unit 2 CSA Determine: proficiency, skills, lessons, CFA checkpoints, feedback, response, revisions, skill building |
|  |  |  | ***How will we know when they’ve learned it?*** |
| 2:20-2:40 | 20 | Everyone  | Set SMART goals for SL 1 and plan for following up with feedback Discuss data from Unit 1 CSA – whole group results and by teacherDetermine strengths and who will teach each skill building class |
|  |  |  | ***How will we respond when they have/have not learned it?*** |
| 2:40-2:45 | 5 | Everyone | Utilize CFAs to determine reteach or skill building prior to CSA**FLEX: what skills to focus on, response to student work** |
| 2:45-2:50 | 5 | Everyone | Determine lessons for next week |
| 2:50-2:53 | 3 | Swafford  | Divide work/lessons/copies for upcoming weeks/clarify tasks/To-do lists |
| 2:53-2:56 | 3 | Everyone | Review meeting notes, norms, questions, clarifications and any other issues - pack up and head over to staff meeting |

**Writing Units: (13 cycles)**

Literature Response - R1, R2, SL1, W1

**Unit #1, 4, 7, 10**

Argumentative - R1, R2, SL1, W1

**Unit #2, 5, 8, 12**

Explanatory/Informational - R1, R2, SL1, W2

**Unit #3, 6, 9, 13**

Test Prep

**Unit #11**



**Novel Plan:**

*Lord of the Flies* → **August/September**

*Soldier’s Heart →* **October**

*Call of the Wild →* **October**

*Frederick Douglass →* **November/December**

*To Kill a Mockingbird →* **January**

*My Brother Sam is Dead →* **February**

*The Dark is Rising →* **March**

*Chains →* **April**

*Sounder →* **May/June**

\* sprinkle in *The Adventures of Tom Sawyer* throughout the year

**Ideal Day in ELA8: (80-minute class periods)**

**5-10 minutes → Warm-up Reading Task**

 Independent reading (book of choice)

 Teacher reads a novel aloud

 Pre-reading/writing task related to the day’s lesson

**30-40 minutes → Lesson**

 EDI - skill based

 Authentic Literature - novel or informational text

**20-30 minutes → Independent Practice / Small Group / Lit Circles**

 Dependent on the day’s lesson

**10 minutes → CFA or discussion**

 Dependent on the day’s focus

LIBRARY scheduled for this week (9/11-9/14)

9/10 – staff meeting (EVERYONE)

9/13 – Liberty home games & ASB concessions

9/14 – SL1 feedback

9/17-9/21 – Yard duty week

9/20 – Grade window opens

9/21 – Back to School Dance

9/25 – grades due by 8:00 am

9/28 – Fun Friday, Rolling Cones after school, Movie Night

9/29 – Applebee’s Pancake Breakfast fundraiser

**MEDIA CENTER SCHEDULE:** *Every other week / alternate with 7th grade classes*

T – Alanzalon

W – TeVelde

Th – Oliveira

F – Swafford

Upcoming Dates / Events / Meetings / Reminders: