

Townsend Elementary

DATA PROTOCOL

Data Team Meeting Protocol

1. How many students were below proficiency, at proficiency, and above proficiency? Use this information to decide how to regroup students for a response.
2. Did any teacher have significantly better results than the other teachers? If so, consider using the instructional strategy this teacher used in the planned intervention.
3. Look at the students who didn't meet proficiency. If possible, create a hypothesis about why they may not have reached expectations. Is there a deficit in prerequisite skills? Are students concrete thinkers trying to learn an abstract concept? Do students need additional vocabulary instruction? (Think: things we can control)
4. Decide how to group students so that those who were proficient get enrichment and those who weren't get extra time and support.
5. If you don't have any new strategies to use to reteach the learning target, examine best practice literature to learn new instructional strategies.
6. Determine which teachers will provide intervention to which students using which strategy.
7. Plan how you will reassess students at the end of the intervention