

Vertical Team Meetings

1 message

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Sat, Sep 21, 2019 at 5:59 PM

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Vertical Team Meetings will take place monthly according to the PLC Schedule (attached). An administrator and instructional coach is assigned to attend each Vertical Team Meeting.

During Vertical Team Meetings, the Vertical Team Agenda (attached) will be used to guide the discussion. One person should be assigned to record minutes and submit to McNeill before the end of each week.

Discussion should include: analysis of student performance data; student misconceptions; effective teaching strategies; instructional adjustments needed to support struggling learners, and reteaching plans. By following the agenda, all of these items will be covered in the conversation. It will be necessary to first identify a skill deficit commonality to work through the agenda. (For example, on the first mini-mock, most students in 3rd - 5th struggled with theme in reading and decimals/place value in math.) Scaffolding documents shared this past week (hard copies in your mailboxes) will be helpful in identifying the level at which struggling students who have gaps in learning need support. Administrators and Instructional Coaches will be in attendance to provide feedback.

Our Vertical Team Meetings will serve two purposes. First, it provides an opportunity for us to collectively analyze our students' progress in order to collaboratively determine effective strategies to address needs. With only one or two teachers in each grade level's subject areas, it will be beneficial for us to share ideas with each other. Second, it will provide opportunities for conversations that will lead to greater vertical alignment of instruction which will produce greater student outcomes.

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