| **Grade Level: 5th Science** | **Norm** |
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| **Time**When do we meet? Will we set a beginning and ending time?Will we start and end on time?  | Mondays10:10-11:00 |
| **Listening**How will we encourage listening? How will we discourage interrupting?  | Respectful listening, No cell phones, No multitasking,Verbally address issue, Closed doors for subject meeting  |
| **Confidentiality**Will the meetings be open? Will what we say in the meeting be held in confidence? What can be said after the meeting?  | Closed door for subject meetingConversations are in confidence to those it pertains to |
| **Decision Making**How will we make decisions? Are we an advisory or a decision-making body?Will we reach decisions by consensus?How will we deal with conflicts? | Decisions based on dataDiscussions using collaboration to come to a consensus that is best for student needs.Deal with conflicts through patience, respectfully with discussions. |
| **Participation**How will we encourage everyone’s participation?Will we have an attendance policy?  | Come prepared with materials (data, resources, etc.)Understood that subject meeting is on assigned day. |
| **Expectations**What do we expect from members? Are there requirements for participation?  | Listening, respectful, collaborative |