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| **Date: Monday,** | **Time: 12:30-1:15** | **Location: Room #** |

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| **Meeting Norms:**   * Active participation & engagement by all. * Positive attitude. * Mutual respect. * Be flexible. * Be prepared. * Be united. | **Attendees:** |
| **Objectives (Based on Teacher/Campus Goals)**   1. **What do we expect our students to learn? (Goals/Priority Standards – Essential Learnings/9 Week Checklist/Data)**      1. **How we know they learned it? (Examine Formative Assessment/Analyze Student Work Samples to Know What They Know)** | |
| **Action Plan (Based on Student Results)**  **3. How will we respond for students that didn’t learn it? (RtI/Reteach/Address Errors & Misconceptions/Support Skills)**  **4. How will we respond for students that already know it? (RtI/Deepen/Extend Skills)** | |