



Collaborative Team Agenda and Minutes

Team Members:	Date:
Planning Activities (check all that apply) Critical Question #1 What do we want our kids to know and be able to do? <ul style="list-style-type: none"> <input type="checkbox"/> Curriculum Guides <input type="checkbox"/> Pacing of Power or Priority Standards <input type="checkbox"/> Student Friendly Learning Targets <input type="checkbox"/> Assessment Design/ Planning <input type="checkbox"/> Lesson Plans <input type="checkbox"/> Rubric Design/ Scoring Protocols <input type="checkbox"/> Other _____ 	Team Members Absent:
Critical Question #2 How will we know when they have learned it? <ul style="list-style-type: none"> <input type="checkbox"/> Data from Common Formative Assessments <input type="checkbox"/> Student Writing Samples <input type="checkbox"/> Student Projects <input type="checkbox"/> Rubrics <input type="checkbox"/> Student Results from District or State Summative Assessments <input type="checkbox"/> Teacher's Observation and Anecdotal Evidence <input type="checkbox"/> Other _____ 	Minutes/Notes:
Critical Questions #3 How will we respond when they haven't learned it? <ul style="list-style-type: none"> <input type="checkbox"/> Analysis Protocols <input type="checkbox"/> Daily, Weekly and Long-Term Intervention Planning <input type="checkbox"/> Time Built into the Schedule <input type="checkbox"/> Recovery Plans <input type="checkbox"/> Multiple Ways to Reassess <input type="checkbox"/> Other _____ 	Curriculum Status Check (How is our pacing?)
Critical Questions #4 How will we respond when they have learned it? <ul style="list-style-type: none"> <input type="checkbox"/> Enrichment Plans <input type="checkbox"/> Extension Plans <input type="checkbox"/> Student Choice <input type="checkbox"/> Student Leadership Opportunities <input type="checkbox"/> Community Partnerships <input type="checkbox"/> Celebrations and Recognitions 	Additional Support: