PLT Collaboration Agenda

Date:
Time:
Team:

Guiding Coalition Team Members - Highlight Green if in attendance

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Roles:

Facilitator		**Discussion Mapper**	
Norm Trooper		**Graphic Designer**	
Recorder of all		**Time Lord**	

Team Norms:

1. We will begin and end on time.
2. We will assume the least offensive intent.
3. We will ensure everyone has an equal opportunity to contribute.
4. We will listen respectfully and consider matters from the perspectives of others.
5. We will stay focused on positive outcomes.
6. We will maintain confidentiality when discussing sensitive topics.
7. We will model candid conversations.
   a. caring personally + challenging directly.

Our mission is to ensure all students learn at grade level or higher and model exemplary character.

Purpose of the Guiding Coalition:
- To engage in the PLC process to align and lead our community toward our shared vision of student success.

Time Budget	Point Person	Topics for Discussion (What topics would we like to discuss?)	Notes
5		• What's good?	
5		• Review Purpose Statement • Review Roles and Norms	
5		• Mindfulness Activity ○ Activity for group to actively direct their focus on the meeting at hand.	
15		• Focus on Learning ○ Professional Learning Activity	
15		• Collaboration/Collective Efficacy ○ Review of collaborative systems within the building	
		• Focus on Results ○ Data review and action planning	
15		• Wrap Up - All ○ Closing thoughts/ housekeeping	-

Other Possible Discussion Topics (if time allows)

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Other stuff

- Reading Materials
    - [A Pivotal, Powerful Assumption: All Students Can Learn at High Levels](#)
    - [High Levels of Learning for All](#)
- Previous Presentations
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PLC Overview

- **A PLC is...**
    - ...an **ongoing process** in which educators work **collaboratively**, through **inquiry and action research**, to **achieve better results**.
- **The 3 Big Ideas:**
    - We **focus on learning for all** (students and educators)
    - We **collaborate** and take **collective responsibility**
    - We are **results oriented** and make **evidence based decisions**
- **The 4 Questions:**
    - What do we want them to know?
    - How will we know that they have learned it?
    - What do we do if they DIDN'T learn it?
    - What happens if they DID learn it?
- **5 Tight Elements:**
    - We collaborate and take collective responsibility
    - We have a guaranteed, viable curriculum
    - We use frequent CFAs to measure learning
    - We use results of CFAs to inform instruction
    - We will have school wide interventions and extensions