**Guiding Coalition Meeting**

**Sept 3, 2019**

**Location: Room 609**

**Agenda Items:**

* **3:30- Setting Norms**
* **3:45-Achieving Focus and Staying Intentional reading**
* **4:00 Share SMART Goals and Collective Commitments for review**
* **4:15 Meeting adjourn**

**Norms:**

* **Start on time**
* **End on time**
* **Be positive**
* **Stay on task/ honor our time**
* **Vegas Rule**
* **Be transparent**
* **Don’t shoot the messenger rule**

**Circle Back Protocol if we are off topic**

**Team members read #’s 1-18 from Building Shared Leadership**

**Grade 4 Literacy-**

**Strengths:**

**3-**

**5**

**6**

**10**

**Weaknesses:**

**14 and 15 Anchor Papers!!!**

**17**

**Grade 4 Math-**

**Weaknesses:**

**9**

**2**

**Planning is strong- #’s10-#18 definitely has room for growing**

**Grade5 Lit-**

**Weaknesses:**

**Need to establish norms and protocols and then go from there**

**Grade 6 Lit-**

**Weaknesses-**

**3**

**14**

**15 - Anchor Papers!!!**

**Grade 6 Math-**

**Both strengths and weaknesses**

**10 and 11- Need PreAssessments**

**14 and 15**

**8-9**

**\*\*\*\*REVISIT in eight weeks to check on Progress!!!!!!!**

**Critical Question Starters on pages 74-75 of Leading with Intention-We need to make sure we are getting to questions 3 and 4. These will be a great resource to know how to improve team meetings.**

**We reviewed schoolwide Collective Commitments (broad) and some team commitments (specific) to ensure alignment.**

**Team also discussed WIN plan.**