***Alton Elementary Guiding Coalition***

***“To Alton and Beyond”***

| **Meeting Outcomes:**   * Begin a discussion on Master Schedule for 2023-2024 * Begin a discussion on Staff Survey and things we should start, stop or continue doing for the 2023-2024 school year. * Begin Comprehensive Needs Assessment |
| --- |

***Focus on Learning Collaborative Culture Focus on Results***

1. [**Mission, Vision, and Collective Commitments**](https://docs.google.com/document/d/1oJqlol9F46HeO6Dpd7knISIHEVGBUbuQ9kq87AbK6Ws/edit?usp=sharing)
2. **Guiding Coalition Mission & Vision**
3. Norms
4. **Shooting Stars** - Celebration
5. [**Master Schedule Discussion**](https://docs.google.com/spreadsheets/d/1H5memA96zKXZYw2ThVg1xQsbdwU9RCZjEa7Kb2pdmNE/edit#gid=739345394)

* The fundamental purpose of a school is to ensure high levels of learning for each student.

1. **Staff Survey**

* The fundamental purpose of a school is to ensure high levels of learning for each student.

1. [**Comprehensive Needs Assessment**](https://docs.google.com/document/d/1lFD6wkWMJzJ6N1tv5IIluzHtfr6pjs1ejbah7RnEfl4/edit?usp=sharing)

* [Alton’s Demographics](https://docs.google.com/spreadsheets/d/1UT0wd3dXmZ5MFutXgsBxO7G0xD8vgcjKwlpC7lxMzx8/edit?usp=sharing)
  + How has the enrollment and ethnicity of students changed over the past three years?
  + How have the enrollment numbers in special programs changed over the last three years? Are we over -or underrepresented in certain groups?

***Setting Agenda for Next Meeting - Tuesday, April 25***

* ***Continue Comprehensive Needs Assessment***
  + ***Academic Data***
* ***Master Schedule Finalize***
* ***Staff Survey Results***

***Notes from GC Meeting 3/28/2023***

***Atendees: Kapchinski, Prinz, Rollins, Dyer, Eckermann, Williams, Schramme, Hinze, Shelnutt, & Ogg***

* Shining Stars:
  + Mr. Blaha - keep in prayers
  + 2nd Grade Team - overcoming obstacles and increased collaboration
  + Mrs. Schlottmann - keep her mom in your prayers
* EOY Reflections and Planning for Next Year
  + Master Schedule Suggestions
    - 1st grade: 2 hour break mid-day makes it difficult for firsties to refocused in the afternoon
      * Could potentially flip flop kinder and first grade
    - Adjust lunch schedule
      * Five minute brakes between classes was absorbed by request of kitchen staff
    - Discuss with team any changes and/or modifications to master schedule
    - PLC Days will - hopefully - stay the same for grade levels across the district.
    - GOAL: By the end of the school year, have Master Schedule sent out to all staff members for summer planning.
* Staff Survey
  + Will be anonymous
  + Similar to previous year’s staff survey so that can compare from past years
  + Scale questions are REQUIRED, but the “comments” are not
  + Send out to staff April 1st
  + Will review as Guiding Coalition at next meeting on April 25th
  + REMIND YOUR TEAM TO COMPLETE THE SURVEY!!!
  + A separate parent survey will be sent out via district office.
* When working with your team, focus on …
  + CONTINUE … what do we need to continue to do that worked well this year that would benefit our team and learners next year?
  + STOP … what do we need to stop doing that is not aligned with our mission and vision and/or team norms?
  + START … what do we need to start doing that would help us and/or our learners grow?
* Comprehensive Needs Assessment
  + Campus Improvement Plan - in the past it has always been mostly written by administrator(s)
  + District Improvement Plan - you can find it on the district website if you are interested in reviewing the document.
    - These plans can be reviewed and audited by the state and federal government.
    - These documents should be continuously reviewed and revised to best reflect the state of the campus.
  + Alton’s Demographic Breakdown: