



Enlarged City School District
Committed to Excellence

Randall Middle School
Jordan R. Ashley, Principal
31 Randall Ave
Cortland, NY 13045
607.758.4170
jashley@cortlandschools.org

Title of Meeting		Date
Guiding Coalition		2/11/21 - 3:30-4:30 PM
Attendees		Roles
https://meet.google.com/ruy-oznt-urn		Facilitator: Jordan Recorder: Kaitlin Norm Keeper: JT Time Keeper: Amoreena
Meeting Objective(s)		
<ul style="list-style-type: none"> To evaluate student data and determine steps to impact learning for the remainder of the year. To build shared knowledge regarding the role of the guiding coalition. 		
Meeting Norms		Collective Commitments
<ol style="list-style-type: none"> Stay Positive, be open-minded and flexible, and freely express differing views Respect others' ideas and respectfully discuss differences of opinions within the meeting, not outside of the meeting Ensure decisions are research based and aligned with the school's mission and vision Begin and end on time, stay engaged, come prepared, and stay on topic Share the workload 		<ul style="list-style-type: none"> We will reaffirm the moral imperative of our work. We will listen to staff and actively work to address concerns. We will support staff in the work of ensuring high levels of learning for all We will be a positive voice within the school community and promote openness of communication amongst all staff. We will stay solution oriented and be open minded. We will celebrate successes of students and staff related to learning. We will challenge practices and promote changes to ensure high levels of learning We will model collegiality. We will hold ourselves and others accountable.
Agenda		
Item	Notes	
Celebrations	<ul style="list-style-type: none"> All grades showed improvement on AimsWeb Plus Amplify is up and running in many classes and most students like it. 	

	<ul style="list-style-type: none"> ● Students really like the incentive because they could choose which station to participate in rather than being told where to go ● Sixth grade math team is noticing better numbers this year on an essential skill because they discussed tier 1 instruction prior to teaching it ● Overall, more engagement strategies are being used this year compared to last year.
AimsWeb Data Look	<p>AimsWeb Data by Homeroom</p> <ul style="list-style-type: none"> ● The percentage shows the number of students who are meeting the 70th percentile in that homeroom. ● Many classes showed growth ● Looking at the overall district data, fifth and sixth grade showed big increases. Data is better for many of the separate classes vs. in-person and remote combined. ● Are teachers aware of the Randall and whole district AimsWeb data trackers? ● How can we get remote students to care when taking AimsWeb from home? ● How can we share the instructional strategies that everyone is doing?
Role of the Guiding Coalition	<p>“Starting a Movement” Ch. 1</p> <ul style="list-style-type: none"> ● How will we recruit new members? How large should the group be? Do we have “terms”? ● Guiding coalition members have discussions that influence our decisions and are guiding our own learning.
Use of instructional rounds to support our collective commitments.	<ul style="list-style-type: none"> ● Clarification about groupings: Students are allowed to sit close to each other with their masks on. Quarantine requirement times have been switched to 60 minute exposures, so we may be able to start cross grouping with one other teacher. ● Celebration walks (Karen): Teachers visit a classroom for 15-20 minutes and watch the instruction. An open classroom door means visitors are welcome. A closed classroom door means that the teacher does not want visitors that day. They visited as many classes (doors open) as they could in the morning. In the afternoon, they discussed the great strategies they saw and how they could incorporate those strategies into their classrooms. A new group of teachers is chosen to “walk” each time. Keep it low-key and positive! ● These are non-evaluative. ● How can we roll this out? Do a first round with only guiding coalition members as the walkers and classroom hosts. <ul style="list-style-type: none"> ○ Details to think about: Will there be interaction between the adults and students? How many walkers in one room?

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| | <ul style="list-style-type: none">○ Full roll out with the whole staff the week of May 17? - Jordan will not be on this one.○ Pilot week of March 22nd (will use March 18th meeting to prepare) |
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Next Steps	
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| <ul style="list-style-type: none">● Create norms for Instructional Rounds to be used by walkers and hosts @ next mtg.● What are best practices moving forward for Guided Coalition?<ul style="list-style-type: none">○ Number of people?○ Terms?○ Open up meetings? | |
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Parking Lot	
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