**Prior to Step 1: Laying the Foundations**

Before planning our next 10 weeks we need to lay the foundations and have a clear understanding – mission, vision, collective commitment and common goals.

This is the time to determine the basics.

**Activity: Survey on Team Norms**

Date:

Use the following ratings to honestly reflect on your experience as a member of a collaborative team.

|  |  |  |
| --- | --- | --- |
| Strongly Disagree 1 Disagree 2 Agree 3 Strongly Agree 4 | | |
| Question | Rating | Comments |
| I know the norms established by my team. |  |  |
| Members of my team are living up to the established team goals. |  |  |
| Our team maintains focus on the established team goals. |  |  |
| Our team is making progress toward the achievement of our goals. |  |  |
| The team is having a positive impact on my classroom practice. |  |  |

**Activity: Where do we go from here?**

Laying the foundation of a PLT

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Indicator of PLT at Work | What steps or activities must be initiated to create this condition in your PLT? | Who will be responsible for initiating or sustaining these steps? | What is a realistic timeline for each step of the activity? | What will you use to assess the effectiveness of your initiative? |
| **Shared Mission:**  It is evident that learning for all is our core purpose. |  |  |  |  |
| **Shared Vision:**  We have a shared understanding of and commitment to the team we are trying to create. |  |  |  |  |
| **Collective Commitments:** We have made commitments to each other regarding how we must behave in order to achieve our shared vision. |  |  |  |  |
| **Common Goals:** We have articulated our long term priorities, short term targets and timelines for achieving those targets. |  |  |  |  |